

**Barton Springs/Edwards Aquifer Conservation District  
Board of Directors Meeting Minutes  
Regular Meeting  
September 15, 2022**

Board members present at commencement: Craig Smith, Dan Pickens, and Christy Williams. Blayne Stansberry arrived at 5:48 p.m. Lily Lucas was absent. Staff present included: Tim Loftus, Brian Smith, Dana Wilson, Justin Camp, David Marino, Jeff Watson, Erin Swanson, Kendall Bell-Enders, Alyssa Gilbert, and Tammy Raymond. These minutes represent a summarized version of the meeting; the complete discussion of the following items is recorded digitally.

**Note:** The Board of Directors of the Barton Springs/Edwards Aquifer Conservation District reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda, as authorized by the Texas Government Code Sections §551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development) 418.183 (Homeland Security). No final action or decision will be made in Executive Session.

**1. Call to Order.**

Vice-President Smith, presiding over the meeting until the arrival of President Stansberry, called the meeting to order at 5:12 p.m., noting that a quorum of the Board was present.

**2. Citizen Communications (Public Comments of a General Nature).**

There were no citizen communications.

**3. Consent Agenda.**

**3a. Approval of Financial Reports under the Public Funds Investment Act, Directors' Compensation Claims, and Specified Expenditures greater than \$5,000.**

**b. Approval of minutes of the Board's July 14, 2022 Regular Meeting & Public Hearing.**

Director Pickens moved approval of consent agenda items 3a. and b., noting an invoice from USGS in the amount of \$6750.00.

Director Williams seconded the motion and it passed unanimously with a vote of 3 to 0.

**4. General Manager's Report.**

**Topics**

- a. Review of Status Report and update on team activities/projects.**
- b. Aquifer status update.**

**d. Upcoming events of possible interest.**

Staff gave updates on the items above.

**5. Presentation.**

**Presentation by Dr. Tim Loftus on Desired Future Conditions DFCs.**

Dr. Loftus gave a presentation on Desired Future Conditions DFCs. He said that the District falls within Groundwater Management Area 10 and that the sole purpose of the GMA is to produce a DFC for aquifers deemed relevant, collaboratively through a joint-planning process. He went on to explain the process over a five-year period (i.e., planning cycle).

Vice-President Smith relinquished the Chair to President Stansberry who arrived at 5:48 p.m. She announced that long time Board member Jack Goodman had passed away and wanted to acknowledge his help on creating the District and being one of the first Directors on the Board.

**6. Discussion and possible action.**

**6a. Discussion and possible action related to the renewal of annual Production Permits for FY 2023 contingent on compliance with District rules and renewal requirements.**

Dr. Loftus stated that all permittees are in compliance with District rules and requirements and staff recommended approval of the annual production permits.

After Board discussion, Director Smith moved approval of the FY 2023 annual Production Permits for all Permittees based on compliance with District rules and requirements.

Director Pickens seconded the motion and it passed unanimously with a vote of 4 to 0.

**6e. Discussion and possible action on general and special elections for Directors including certification of unopposed candidates and adopting an order cancelling elections.**

Director Smith moved approval of adoption of the Order cancelling General and Special Elections.

Director Pickens seconded the motion and it passed unanimously with a vote of 4 to 0.

**6b. Discussion and possible on adopting a Resolution to, 1) cover the Board's authorization of the General Manager's execution of all contracts under \$5,000 and a contract with Vintage IT Services, and 2) ratifying the Vintage IT Services contract.**

Dr. Loftus explained that since the Board did not meet in August, we needed to move forward with the transition from Integritek to Vintage IT Services. He said that our General Counsel said that he could sign the contract and then bring it back to the Board to be ratified.

President Stansberry said that the General Manager was acting in the best interest of the District making sure that we had our IT covered at a reasonable rate.

Director Pickens moved approval of authorizing the General Manager to execute all contracts under \$5000.00, including a contract with Vintage IT Services and ratifying his signature on that contract.

Director Williams seconded the motion and it passed unanimously with a vote of 4 to 0.

**6c. Discussion and possible action related to the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the General Manager.**

President Stansberry stated that the Board would meet in Executive Session as authorized by the Texas Government Code Section 551.074 (Personnel Matters) and 551.071 (Consultation with Attorney) on agenda items 6c. and 6d. consecutively at 6:52 p.m.

President Stansberry stated that no final actions or decisions would be made while in Executive Session.

The Board reconvened into open session at 7:35 p.m. President Stansberry stated that no final actions or decisions were made while in Executive Session.

Director Williams moved to give the General Manager the classification level of Principal, giving him an additional week of vacation and another personal day.

Director Pickens seconded the motion and it passed unanimously with a vote of 4 to 0.

**6d. Discussion and possible action related to the database contract with Intera.**

No discussion or action was taken in open session.

**7. Directors' Reports.**

Directors may report on their involvement in activities and dialogue that are of likely interest to the Board, in one or more of the following topical areas:

- Meetings and conferences attended or that will be attended;
- Board committee updates;
- Conversations with public officials, permittees, stakeholders, and other constituents;
- Commendations; and
- Issues or problems of concern.

Board members gave reports on activities they have been involved with since the last meeting.

**7. Adjournment.**

With no objection, President Stansberry adjourned the meeting at 7:42 p.m.

Approved by the Board on October 13, 2022.

By: Blayne Stansberry  
Blayne Stansberry, Board President

Attest: Tammy Raymond  
Tammy Raymond, Deputy Board  
Secretary