

**Barton Springs/Edwards Aquifer Conservation District
Board of Directors Meeting Minutes
Regular Meeting
January 25, 2018**

Board members present at commencement: Blayne Stansberry, Mary Stone, Craig Smith, and Blake Dorsett. Bob Larsen was absent. Staff present: John Dupnik, Brian Smith, Robin Gary, Vanessa Escobar, Kendall Bell-Enders, and Tammy Raymond. Bill Dugat of Bickerstaff, Heath, Delgado, and Acosta participated in the meeting. Also present were those on the attached sign-in sheet. These minutes represent a summarized version of the meeting; the complete discussion of the following items is recorded digitally.

1. Call to Order.

President Stansberry called the meeting to order at 6:00 p.m., noting that a quorum of the Board was present.

2. Citizen Communications (Public Comments of a General Nature).

There were no comments of a general nature.

3. Routine Business.

- a. **Consent Agenda.** *(Note: These items may be considered and approved as one motion. Directors or citizens may request any consent item be removed from the consent agenda, for consideration and possible approval as a separate item of Regular Business on this agenda.)*

1. **Approval of Financial Reports under the Public Funds Investment Act, Directors' Compensation Claims, and Specified Expenditures greater than \$5,000.**
2. **Approval of minutes of the Board's January 11, 2018 regular Meeting.**

Director Smith moved approval of Consent Agenda items 1 and 2, noting invoices from Carollo in the amount of \$11,269.03 and The Standard in the amount of \$5,489.48.

Director Stone seconded the motion and it passed unanimously with a vote of 4 to 0.

- b. **General Manager's Report.** *(Note: Topics discussed in the General Manager's Report are intended for general administrative and operational information-transfer purposes. The Directors will not take any action unless the topic is specifically listed elsewhere in this agenda.)*

Topics. *(Note: Individual topics listed below may be discussed by the Board in this meeting, but no action will be taken unless a topic is specifically posted elsewhere in this agenda as an item for*

possible action. A Director may request an individual topic that is presented only under this agenda item be placed on the posted agenda of some future meeting for Board discussion and possible action.)

- i. Personnel matters and utilization**
- ii. Upcoming public events of possible interest**
- iii. Aquifer conditions and status of drought indicators**
- iv. Team updates and highlights**
- v. Update on upcoming Education and Outreach**
- vi. Update on the HCP and ITP application**
- vii. Update on Board committee activity**

Mr. Dupnik and staff updated the Board and answered Director's questions on the remaining items listed above.

4. Discussion and Possible Action.

4a. Discussion and possible action related to the resignation of the General Manager, the proposed process for transitioning to, and the employment and duties of a new General Manager.

Mr. Dupnik explained that there were a few minor edits to the job summary.

After discussion, Director Stone moved approval of the job summary as provided.

Director Smith seconded the motion and it passed with a vote of 4 to 0.

President Stansberry established a General Manager Transition Committee consisting of herself and Director Stone to be responsible for organizing the hiring process for the new General Manager. The new committee will be supported by designated staff members representing the technical, programmatic, and operational functions and will be represented by Dr. Brian Smith, Vanessa Escobar, and Dana Wilson. The Transition Committee and staff will be responsible for screening candidates and presenting a short list with the most qualified candidate(s) for consideration by the full Board.

The Board discussed the job posting, interviews, and projected timeline for the new General Manager and suggested clarifying the plan to provide the flexibility to modify the process as needed.

Directors Smith and Dorsett stated that they were comfortable with the process described.

Director Stone moved approval of the transition plan with the adaptations discussed.

Director Smith seconded the motion and it passed unanimously with a vote of 4 to 0.

4b. Discussion and possible action related to approval of a contract with Holland Groundwater Management Consultants, LLC for Kirk Holland to serve as the temporary interim General Manager and to continue work in support of the Habitat Conservation Plan.

Director Stone moved approval of the new contractual agreement for professional consulting services between BSEACD and Holland Groundwater Management Consultants, LLC as provided.

Director Smith seconded the motion and it passed unanimously with a vote of 4 to 0.

The Board took a brief recess at 7:02 p.m. to execute the contract, and returned to open session at 7:08 p.m.

4c. Discussion and possible action related to the City of Dripping Springs TPDES permit application to authorize direct discharge of treated wastewater to Onion Creek in the contributing zone of the Barton Springs segment of the Edwards Aquifer.

President Stansberry stated that the Board would meet in Executive Session as authorized by the Texas Government Code Section 551.071 (Consultation with Attorney) at 7:09 p.m. President Stansberry stated that no final actions or decisions would be made while in Executive Session.

The Board reconvened into open session at 7:38 p.m. President Stansberry stated that no final actions or decisions were made while in Executive Session.

5. Adjournment.

Without objection, President Stansberry adjourned the meeting at 7:38 p.m.

Approved by the Board on February 8, 2018

By: Blayne Stansberry
Blayne Stansberry, President

Attest: Tammy Raymond
~~Blake Dorsett, Board Secretary~~
TAMMY RAYMOND - DEPUTY