



**NOTICE OF MEETING & TWO PUBLIC HEARINGS OF THE
BARTON SPRINGS EDWARDS AQUIFER CONSERVATION DISTRICT
BOARD OF DIRECTORS**

Thursday, August 10, 2023

5:00 PM

IN-PERSON

Notice is given that a **Regular Meeting & Two Public Hearings** of the Board of Directors (Board) of the Barton Springs/Edwards Aquifer Conservation District will be held on **Thursday, August 10, 2023** commencing at **5:00 p.m.** at the **District office, located at 1124 Regal Row, Austin, Texas.**

This meeting will be audio recorded and the recording will be available on the District's website after the meeting.

Public Comments at the Board Meeting – Please complete a comment card prior to the start of the meeting. Each registered person will be recognized and identified by the Presiding Officer or staff moderating the communications when it is their turn to speak. **Public comment is limited to 3 minutes per person.**

AGENDA

Note: The Board of Directors of the Barton Springs/Edwards Aquifer Conservation District reserves the right to meet in Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda, as authorized by the Texas Government Code Sections §551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Homeland Security). No final action or decision will be made in Executive Session.

1. **Call to Order.**
2. **Citizen Communications (Public Comments of a General Nature).**
3. **Consent Agenda.** *(Note: These items may be considered and approved as one motion. Directors or citizens may request any consent item be removed from the consent agenda, for consideration and possible approval as a separate item of Regular Business on this agenda.)*
 - a. Approval of Financial Reports under the Public Funds Investment Act, Directors' Compensation Claims, and Specified Expenditures greater than \$5,000. **Pg. 4**
 - b. Approval of minutes of the Board's June 8, 2023, Regular Meeting and June 28, 2023 Special Called Meeting. **Not for public review at this time**

- c. Approval of an engagement letter from Montemayor Britton Bender PC regarding the FY 2023 Audit. **NBU**

4. General Manager's Report. Discussion and possible action. Topics

- a. Review of key team activities/projects. **Pg. 52**
- b. Aquifer status update.
- c. Upcoming events of possible interest.

5. Public Hearings.

- a. Public Hearing on the District's FY 2024 Fee Schedule, and FY 2024 Proposed Budget. **Pg. 65 Fee Schedule Pg. 73 Budget**
- b. Public Hearing on Amendments to the District's Management Plan approved on October 13, 2022. **Pg. 80**

6. Discussion and possible action.

- a. Discussion and possible action related to the approval of the FY 2024 Fee Schedule by Resolution #081023-01. **Pg. 83**
- b. Discussion and possible action related to the approval of the FY 2024 Proposed Budget. **Pg. 73**
- c. Discussion and possible action on one combination nonexempt well drilling and Historical Trinity Production Permit application for the commercial use of up to 789,000 gallons of water per year filed by Jarica Investments, LLC for one well in the middle Trinity Aquifer to be located at 350 Lonesome Trail in Driftwood, TX 78619 including consideration by the Board of Directors of special conditions or delaying the effective date for an application submitted and/or considered during drought. **Pg. 86**
- d. Discussion and possible action on declaring Stage IV Exceptional Drought. **NBU**
- e. Discussion and possible action on the reclassification of Class A permittees. **NBU**
- f. Discussion and possible action on an order of curtailment. **NBU**
- g. Discussion and possible action on the draft preliminary changes to the District's Rules and Bylaws. **NBU**
- h. Discussion and possible action related to the performance and compliance of District permittees with their User Drought Contingency Plan curtailments. **NBU**
- i. Discussion and possible action on amendments to the District's Management Plan. **Pg. 80**
- j. Discussion and possible action in connection with a separation agreement with Brian Smith. **NBU**

7. Director Reports.

Directors may report on their involvement in activities and dialogue that are of likely interest to the Board, in one or more of the following topical areas:

- Meetings and conferences attended or that will be attended;
- Board committee updates;
- Conversations with public officials, permittees, stakeholders, and other constituents;
- Commendations; and
- Issues or problems of concern.

8. Adjournment.

Please note: This agenda and available related documentation, if any, have been posted on the District website, www.bseacd.org. If you have a special interest in a particular item on this agenda and would like any additional documentation that may be developed for Board consideration, please let staff know at least 24 hours in advance of the Board Meeting so that we can have those copies made for you. The Barton Springs/Edwards Aquifer Conservation District is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the District office at 512-282-8441 at least 24 hours in advance if accommodation is needed.

Item 1

Call to Order

Item 2

Citizen Communications

Item 3

Consent Agenda

(Note: These items may be considered and approved as one motion. Directors or citizens may request any consent item be removed from the consent agenda, for consideration and possible approval as a separate item of Regular Business on this agenda.)

- a. Approval of Financial Reports under the Public Funds Investment Act, Directors' Compensation Claims, and Specified Expenditures greater than \$5,000.**
- b. Approval of minutes of the Board's June 8, 2023 Regular Meeting and June 28, 2023 Special Called Meeting.**
- c. Approval of an engagement letter from Montemayor Britton Bender PC regarding the FY 2023 Audit.**

Financial Reports – June 2023

August 10, 2023 Board Meeting

(These reports cover the first ten months of FY 2023)

1. Profit and Loss Budget vs Actual

September 1, 2022 through June 30, 2023

2. Profit and Loss Previous Year Comparison

September 1, 2022 through June 30, 2023

3. Balance Sheet Previous Year Comparison

As of June 30, 2023 (compared to June 30, 2022)

4. Check Register – TRUIST Bank Account

June 1, 2023 through June 30, 2023

1. Profit and Loss Budget vs Actual

September 1, 2022 - June 30, 2023

**BARTON SPRINGS EDWARDS AQUIFER CONSERVATION DISTRICT
PROFIT AND LOSS - BUDGET VS ACTUAL**

September 1, 2022 - June 30, 2023

	Sept 1, 2022 - June 30, 2023	Budget	% of Budget	Notes
INCOME				
4400.0 · Interest Income	55,191.10	1,600.00	3,449.44%	For all funds, including TexPool
4625.0 · MISCELLANEOUS INCOME	41,664.09	0.00	100.0%	\$39,875 Intera Database Payment (unbudgeted account by design)
4800.0 · USAGE AND PRODUCTION FEES	1,602,145.99	1,619,554.00	98.93%	Permittees, CoA/AWU, Transport, Annual Renewals
4810.0 · OTHER FEES	142,624.21	12,300.00	1,159.55%	Well Development, Applications, DMFs, Pluggings, etc. \$74,705 = Aqua and PCSI overpumpage, Aqua Bond, & Aqua Enforcement payments; \$36,000 = Agreed Order letter invoices, and \$17,450 = DMFs
TOTAL INCOME	1,841,615.39	1,633,454.00	112.74%	
EXPENSE				
6000.0 · UTILITIES	16,957.52	22,000.00	77.08%	Electricity, Water, Phone, Internet, Smartphone, Telemetry
6005.0 · Print/Copy/Photo Services	1,457.10	2,000.00	72.86%	High percentage due to large envelope order
6007.0 · Postage/Freight/Shipping	1,204.38	2,000.00	60.22%	
6010.0 · Office Supplies	4,197.72	6,000.00	69.96%	
6010.2 · Office Furniture	0.00	1,000.00	0.0%	
6011.0 · Comp Hardware-Plotter Supplies	7,740.30	6,000.00	129.01%	in general, meant to cover two employee desktop replacements
6014.0 · Software Acquisition & Upgrades	4,505.80	6,000.00	75.1%	
6015.0 · IT Monthly Maintenance	22,392.40	44,100.00	50.78%	
6016.0 · Meeting Expense	3,317.43	4,500.00	73.72%	Includes retirement party
6017.3 · Sponsorships	2,000.00	3,750.00	53.33%	
6019.0 · Subscriptions/Publications	2,104.63	5,000.00	42.09%	
6020.0 · Advertising	2,049.25	4,000.00	51.23%	
6021.0 · MISCELLANEOUS EXPENSES	1,561.61	0.00	100.0%	Includes monthly bank service charge fees
6022.0 · Accounting System Operation	4,520.16	6,000.00	75.34%	Includes Journyx timekeeping software, Quickbooks Subscription, Payroll
6023.0 · MAINTENANCE (Office and Auto)	20,726.81	21,500.00	96.4%	Includes A/C Repair, Alarm, Landscaping, Janitorial, Brush removal
6040.0 · LEASES	8,103.16	9,650.00	83.97%	Copier and Postage Machine
6065.0 · DIRECTOR EXPENSES	405.00	2,500.00	16.2%	
6066.0 · Directors Compensation	8,350.00	25,000.00	33.4%	

	Sept 1, 2022 - June 30, 2023	Budget	% of Budget	Notes
6075.0 · DUES & MEMBERSHIPS	4,752.95	6,100.00	77.92%	
6080.0 · COMMUNICATIONS & OUTREACH	2,233.03	17,050.00	13.1%	
6081.0 · REGULATORY COMPLIANCE	3,575.00	7,500.00	47.67%	
6084.92 · GENERAL MANAGEMENT	0.00	5,000.00	0.0%	
6089.0 · AQUIFER SCIENCE	7,194.48	15,000.00	47.96%	
6095.0 · CONTRACTED SUPPORT (All)	14,549.54	40,750.00	35.7%	New placement (moved out of Team Budgets)
6100.0 · INSURANCE - DISTRICT	7,061.41	7,047.00	100.2%	Property, Liability, Auto, E&O
6150.0 · INSURANCE - GROUP	95,007.98	150,660.00	63.06%	Employee Health, Dental, Life/Disability, Vision
6160.0 · LEGAL SERVICES	62,642.50	85,000.00	73.7%	General Matters
6170.0 · PROFESSIONAL SERVICES	83,224.10	183,850.00	45.27%	Audit, Database, Retirement Fees, Election
6179.0 · LEGISLATION	30,000.00	36,000.00	83.33%	In session
6180.0 · PROFESSIONAL DEVELOPMENT	3,271.05	20,000.00	16.36%	All Teams
6199.0 · SALARIES AND WAGES	692,991.01	852,865.00	81.25%	
6203.0 · TAXES & BENEFITS	81,984.20	128,327.00	63.89%	Includes Payroll Tax, Workers Comp Insurance, Retirement Match
6800.0 · PROJECTS	0.00	17,500.00	0.0%	Sustainability Studies, HCP ILA Commitments
TOTAL EXPENSE	1,200,080.52	1,743,649.00	68.83%	
NET ORDINARY INCOME	641,534.87	-110,195.00	-582.18%	Negative effect to the budget (shortfall), before accounting for the transfers to balance the budget, shown below.
OTHER INCOME				
9000.00 · Transfer from Reserves	0.00	110,200.00		
TOTAL OTHER INCOME	0.00	110,200.00		\$107,200 FROM General and \$3000 from TexPool Aquifer Reserve (General sub-account).
NET INCOME	641,534.87	5.00		This is the difference between the negative amount in Net Ordinary Income before the transfers in from other accounts, needed to balance the budget.

2. Profit and Loss - Previous Year Comparison

September 1, 2022 – June 30, 2023

**BARTON SPRINGS EDWARDS AQUIFER CONSERVATION DISTRICT
PROFIT AND LOSS - PREVIOUS YEAR COMPARISON**

September 1, 2022 - June 30, 2023

	Sept 1, 2022-June 30, 2023	Sept 1, 2021-June 30, 2022	\$ Change	% Change
INCOME				
4400.0 · Interest Income	55,191.10	1,800.04	53,391.06	2,966.1%
4625.0 · MISCELLANEOUS INCOME (includes \$39,875 Intera database payment)	41,654.09	16,849.57	24,804.52	147.21%
4800.0 · USAGE AND PRODUCTION FEES (permittes, CoA, transport, renewals)	1,602,145.99	1,462,167.99	139,978.00	9.57%
4810.0 · OTHER FEES (well development, applications, DMFs, pluggings, penalties) *	142,624.21	13,238.30	129,385.91	977.36%
TOTAL INCOME	1,841,615.39	1,494,055.90	347,559.49	23.26%
EXPENSE				
6000.0 · UTILITIES	16,957.52	16,812.01	145.51	0.87%
6005.0 · Print/Copy/Photo Services	1,457.10	1,722.51	-265.41	-15.41%
6007.0 · Postage/Freight/Shipping	1,204.38	817.03	387.35	47.41%
6010.0 · Office Supplies	4,197.72	4,300.41	-102.69	-2.39%
6010.2 · Office Furniture	0.00	169.91	-169.91	-100.0%
6011.0 · Comp Hardware-Plotter Supplies	7,740.30	4,455.26	3,285.04	73.73%
6014.0 · Software Acquisition & Upgrades (new-ArcGIS, and Adobe now posts here)	4,505.80	1,620.42	2,885.38	178.06%
6015.0 · IT Monthly Maintenance	22,392.40	14,387.50	8,004.90	55.64%
6016.0 · Meeting Expense (FY 2023 includes retirement party for \$1,859)	3,317.43	1,246.59	2,070.84	166.12%
6017.3 · Sponsorships	2,000.00	0.00	2,000.00	100.0%
6019.0 · Subscriptions/Publications	2,104.63	3,799.27	-1,694.64	-44.6%
6020.0 · Advertising	2,049.25	2,368.84	-319.59	-13.49%
6021.0 · MISCELLANEOUS EXPENSES	1,561.61	591.06	970.55	164.21%
6022.0 · Accounting System Operation (includes Journyx timekeeping, QB, and P/R)	4,520.16	3,716.75	803.41	21.62%
6023.0 · MAINTENANCE (Office and Auto) \$6400 in FY 2023 for A/C repairs, \$3200 tree	21,426.81	18,055.51	3,371.30	18.67%
6040.0 · LEASES (Copier and Postage Machine)	8,146.97	8,190.72	-43.75	-0.53%
6065.0 · DIRECTOR EXPENSES	405.00	810.00	-405.00	-50.0%
6066.0 · Directors Compensation	8,350.00	13,450.00	-5,100.00	-37.92%

	Sept 1, 2022-June 30, 2023	Sept 1, 2021-June 30, 2022	\$ Change	% Change
6075.0 · DUES & MEMBERSHIPS	4,752.95	5,437.63	-684.68	-12.59%
6080.0 · COMMUNICATIONS AND OUTREACH (reduced expenses due to vacancy)	2,233.03	10,298.21	-8,065.18	-78.32%
6081.0 · REGULATORY COMPLIANCE	3,575.00	2,672.22	902.78	33.78%
6084.92 · GENERAL MANAGEMENT	0.00	4,889.01	-4,889.01	-100.0%
6089.0 · AQUIFER SCIENCE	7,194.48	9,847.60	-2,653.12	-26.94%
6095.0 · CONTRACTED SUPPORT - used to be under Teams (GSI-Modeling, AAG-HR)	14,549.54	0.00	14,549.54	100.0%
6100.0 · INSURANCE - DISTRICT (Property, Liability, Auto, E&O) **	7,061.41	5,257.99	1,803.42	34.3%
6150.0 · INSURANCE - GROUP (Employee Health, Dental, Life/Disability, Vision)	95,007.98	97,629.16	-2,621.18	-2.69%
6160.0 · LEGAL SERVICES (General Matters, includes \$11,175 Tucker investigation)	62,642.50	45,177.09	17,465.41	38.66%
6170.0 · PROFESSIONAL SERVICES (Audit, Database, Retirement Fees) ***	83,224.10	43,542.76	39,681.34	91.13%
6179.0 · LEGISLATION (Increase is because Lege was currently In Session)	30,000.00	9,000.00	21,000.00	233.33%
6180.0 · PROFESSIONAL DEVELOPMENT (All Teams)	3,271.05	7,777.22	-4,506.17	-57.94%
6199.0 · SALARIES AND WAGES (GM vacancy 9/3/2021 - 1/24/2022)	692,991.01	648,287.40	44,703.61	6.9%
6203.0 · TAXES & BENEFITS (includes Payroll Taxes)	81,984.20	95,754.03	-13,769.83	-14.38%
6690.0 · Reconciliation Discrepancies (credit card transfer that is now reconciled)	0.00	-4,078.22	4,078.22	100.0%
6800.0 · PROJECTS (Jacobs Well Project is completed)	0.00	73,341.50	-73,341.50	-100.0%
TOTAL EXPENSE	1,200,824.33	1,151,347.39	49,476.94	4.3%
NET INCOME	640,813.52	342,708.51	298,105.01	86.99%

CAPITALIZATION INDICATES ACCOUNTS THAT HAVE SUB-CATEGORIES.

Those sub-categories have been collapsed.

* \$74,705 is Aqua and PCSI overpumpage, Aqua bond, and Aqua enforcement payments that did not occur in the previous fiscal year.

** Also included in this total is \$17,450 in DMFs, and \$36,000 in Drought Agreed Order (3). This income will be transferred to the Aquifer Protection Reserve accounts.

*** FY 2023 includes \$1,188 Crime Policy that renews every 4 years.

Database in FY 2023 is \$45,000 vs -0- in FY 2022.

3. Balance Sheet - Previous Year Comparison

As of June 30, 2023
(compared to June 30, 2022)

**BARTON SPRINGS EDWARDS AQUIFER CONSERVATION DISTRICT
BALANCE SHEET - PREVIOUS YEAR COMPARISON**

As of June 30, 2023

	June 30, 2023	June 30, 2022	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1000.0 · Cash in Bank-Checking Truist	98,782.88	95,958.71	2,824.17	2.94%
1010.0 · Cash in Bank - Payroll Truist	11,836.55	6,829.43	5,007.12	73.32%
1030.0 · TexPool Funds - General				
1030.1 · Aquifer Protection Reserve- Drought Management	53,749.00	56,750.00	-3,001.00	-5.29%
1030.12 · Aquifer Protection Reserve - Well Pluggings (new sub-account)	1.00	0.00	1.00	100.0%
1030.21 · Cash Flow Reserve (to cover unexpected expenses)	175,000.00	175,000.00	0.00	0.0%
1030.0 · TexPool Funds - General - Operational	1,129,370.02	820,691.62	308,678.40	37.61%
Total 1030.0 · TexPool Funds - General	1,358,120.02	1,052,441.62	305,678.40	29.05%
1040.0 · TexPool Funds - Contingency	624,895.12	505,744.97	119,150.15	23.56%
1045.0 · TexPool Funds - Reserve (Vacation and Comp payable)	66,857.05	64,682.88	2,174.17	3.36%
Total Checking/Savings	2,160,491.62	1,725,657.61	434,834.01	25.2%
Accounts Receivable				
1200.0 · Accounts Receivable				
1200.1 · A/R DMF Drought Management Fees - invoiced but not yet paid	1,510.00	0.00	1,510.00	100.0%
1200.0 · Accounts Receivable - Permittee Production Fees - recently invoiced but not yet paid	21,918.97	16,910.94	5,008.03	29.61%
Total 1200.0 · Accounts Receivable	23,428.97	16,910.94	6,518.03	38.54%
Total Accounts Receivable	23,428.97	16,910.94	6,518.03	38.54%
Other Current Assets				
1100.0 · Petty Cash	300.00	300.00	0.00	0.0%
1300.0 · Pre-paid Expenses	4,423.97	4,711.77	-287.80	-6.11%
1499.0 · Undeposited Funds-A/R payments (received, posted, not yet deposited)	0.00	18,420.84	-18,420.84	-100.0%
Total Other Current Assets	4,723.97	23,432.61	-18,708.64	-79.84%
Total Current Assets	2,188,644.56	1,766,001.16	422,643.40	23.93%

	<u>June 30, 2023</u>	<u>June 30, 2022</u>	<u>\$ Change</u>	<u>% Change</u>
Fixed Assets				
1400.0 · Field Equipment	376,487.89	376,487.89	0.00	0.0%
1410.0 · Office Equipment & Furniture	19,722.90	19,722.90	0.00	0.0%
1410.1 · Computer Hardware & Software	19,329.69	19,329.69	0.00	0.0%
1420.0 · Vehicles	52,363.03	52,363.03	0.00	0.0%
1430.0 · Accumulated Depreciation	-608,852.24	-608,852.24	0.00	0.0%
1440.0 · Land (Antioch Cave)	165,415.00	165,415.00	0.00	0.0%
1445.0 · Office Building	268,588.04	268,588.04	0.00	0.0%
Total Fixed Assets	<u>293,054.31</u>	<u>293,054.31</u>	<u>0.00</u>	<u>0.0%</u>
Other Assets				
1500.0 · Organizational Costs	300,783.26	300,783.26	0.00	0.0%
1510.0 · Accumulated Amortization	-326,324.26	-326,324.26	0.00	0.0%
1600.0 · Deposits Paid (Utilities)	71.00	71.00	0.00	0.0%
Total Other Assets	<u>-25,470.00</u>	<u>-25,470.00</u>	<u>0.00</u>	<u>0.0%</u>
TOTAL ASSETS	<u>2,456,228.87</u>	<u>2,033,585.47</u>	<u>422,643.40</u>	<u>20.78%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Credit Cards				
2007.0 · Trust VISA	0.00	1,742.80	-1,742.80	-100.0%
Total Credit Cards	<u>0.00</u>	<u>1,742.80</u>	<u>-1,742.80</u>	<u>-100.0%</u>
Other Current Liabilities				
2010.0 · Rebates Payable - Conservation Credits (program discontinued)	0.00	44,741.10	-44,741.10	-100.0%
2100.0 · Deferred Revenue	75,741.00	75,741.00	0.00	0.0%
2110.0 · Direct Deposit Liabilities	1,035.01	1,035.01	0.00	0.0%
2200.0 · Fica & Medicare Withheld	-3.98	-11.31	7.33	64.81%
2220.0 · Federal Income Tax Withheld	-1,065.01	-1,065.01	0.00	0.0%
2230.0 · Employer Fica & Med Payable	-143.23	-150.56	7.33	4.87%
2250.0 · TWC Unemployment Tax Payable	2.73	0.58	2.15	370.69%
2270.0 · Payroll Liabilities	0.09	0.09	0.00	0.0%
2300.0 · Accrued Vacation Payable	44,100.45	61,661.69	-17,561.24	-28.48%
Total Other Current Liabilities	<u>119,667.06</u>	<u>181,952.59</u>	<u>-62,285.53</u>	<u>-34.23%</u>
Total Current Liabilities	<u>119,667.06</u>	<u>183,695.39</u>	<u>-64,028.33</u>	<u>-34.86%</u>
Total Liabilities	<u>119,667.06</u>	<u>183,695.39</u>	<u>-64,028.33</u>	<u>-34.86%</u>

	<u>June 30, 2023</u>	<u>June 30, 2022</u>	<u>\$ Change</u>	<u>% Change</u>
Equity				
3000.0 · Fund Balance	1,329,577.22	1,181,186.90	148,390.32	12.56%
3000.3 · Invested in Capital Assets	365,127.26	365,127.26	0.00	0.0%
3110.0 · Reserve for Petty Cash	300.00	300.00	0.00	0.0%
Net Income	641,557.33	303,275.92	338,281.41	111.54%
Total Equity	2,336,561.81	1,849,890.08	486,671.73	26.31%
TOTAL LIABILITIES & EQUITY	2,456,228.87	2,033,585.47	422,643.40	20.78%

4. Check Register

TRUIST BANK
June 1 – June 30, 2023

BARTON SPRINGS EDWARDS AQUIFER CONSERVATION DISTRICT

MONTHLY CHECK REGISTER

June 1, 2023 - June 30, 2023

Type	Date	Num	Name	Memo	Amount	Balance
Liability Check	06/01/2023	6012023	Reliance Trust Company	Bi-weekly Employee Retirement Match	-4,399.56	104,000.45
Liability Check	06/01/2023	6123	United States Treasury	74-2488641 Employee Bi-weekly Payroll Liabilities	-7,518.27	99,600.89
Check	06/01/2023	26761	Geraldine Tucker	Special Legal Services 5/7/2023 - 5/16/2023	-3,150.00	92,082.62
Check	06/01/2023	26762	Jan-Pro of Austin	Office Cleaning Service - June	-310.00	88,932.62
Check	06/01/2023	26763	WM Corporate Services	Trash and Recycle Services - June	-522.40	88,622.62
Check	06/01/2023	26764	Pedemales Electric	Electricity 4/22/2023 - 5/22/2023	-375.81	88,100.22
Check	06/01/2023	26765	Hercules Wire	Supplies-Duplex Sleeve	-72.81	87,724.41
Deposit	06/01/2023			Deposit - permittee production fee payments, and CoA/AWU water use fee	246,589.28	87,651.60
Transfer	06/02/2023			Funds Transfer to TexPool General-funds too high after deposit above	-250,000.00	334,240.88
Check	06/02/2023	26766	Orsak Landscape Services	Lawn Service 5/26/2023	-70.00	84,240.88
Check	06/02/2023	26767	Pitney Bowes Global Financial	Postage Machine Refill 6/2/2023	-300.00	84,170.88
Check	06/02/2023	26768	GSI Environmental	Modeling Support through 4/30/2023 Task Order 5	-1,072.50	83,870.88
Check	06/02/2023	26769	Austin Alliance Group	HR On Demand 5/1/2023 -5/31/2023	-1,501.50	82,798.38
Deposit	06/02/2023			Deposit-permittee production fee payments, 28,800 in Agreed Order Penalties	37,209.85	81,296.88
Transfer	06/05/2023			Funds Transfer - Payroll	-22,000.00	118,506.73
Check	06/05/2023	26770	CNA Surety	Dishonesty Bond # 69950500 Annual Premium	-86.47	96,506.73
Check	06/07/2023	26771	Bickerstaff	Legal General Matters/Personnel 4/17/2023 - 5/15/2023	-9,750.00	96,420.26
Check	06/07/2023	26772	Telco Experts	Phone Service 6/1/2023 - 6/30/2023	-517.98	86,670.26
Check	06/07/2023	26773	Charter Communications	Internet 5/30/23 - 6/29/23	-231.19	86,152.28
Check	06/07/2023	26774	Home Depot	Wasp Spray, Fly Traps	-20.91	85,921.09
Liability Check	06/08/2023	6082023	United States Treasury	74-2488641 Directors Compensation Liabilities BS	-198.90	85,900.18
Transfer	06/13/2023			Deposit -permittee production fee payments	35,000.00	85,701.28
Check	06/13/2023	26775	Sam's Club	Paper Towels, Kleenex, Sparkling Water	-85.60	120,701.28
Check	06/13/2023	26776	Loftus, Timothy T.	Expense Reimbursement, Gas, Meetings	-137.98	120,615.68
Check	06/13/2023	26777	Texas State University	Well Sampling	-325.00	120,477.70
						120,152.70

Type	Date	Num	Name	Memo	Amount	Balance
Check	06/13/2023	26778	CIT Technology Fin Serv, Inc	June Copier Lease	-675.00	119,477.70
Check	06/13/2023	26779	Ready Refresh	Water Cooler Lease	-15.29	119,462.41
Check	06/13/2023	26780	Quill LLC	Copy Paper, Mouse, Binder Covers	-208.03	119,254.38
Check	06/13/2023	26781	Watson, Jeffery A.	Smartphone Reimbursement 3rd Quarter	-150.00	119,104.38
Check	06/13/2023	26782	Raymond, Tammy A.	Smartphone Reimbursement 3rd Quarter	-150.00	118,954.38
Check	06/13/2023	26783	Smith, Brian A.	Smartphone Reimbursement 3rd Quarter	-150.00	118,804.38
Check	06/13/2023	26784	Wilson, Dana C.	Smartphone Reimbursement 3rd Quarter	-150.00	118,654.38
Check	06/13/2023	26785	Swanson, Erin Y.	Smartphone Reimbursement 3rd Quarter	-150.00	118,504.38
Check	06/13/2023	26786	Bell-Enders, Kendall	Smartphone Reimbursement 3rd Quarter	-150.00	118,354.38
Check	06/13/2023	26787	Camp, Justin P.	Smartphone Reimbursement 3rd Quarter	-150.00	118,204.38
Check	06/13/2023	26788	Loftus, Timothy T.	Smartphone Reimbursement 3rd Quarter	-150.00	118,054.38
Liability Check	06/14/2023	6142023	United States Treasury	74-2488641 Director Compensation Liabilities CW	-30.60	118,023.78
Check	06/14/2023	26789	SledgeLaw Group	Legislative Service through 5/31/2023	-4,000.00	114,023.78
Liability Check	06/15/2023	6162023	United States Treasury	74-2488641 Employee Payroll Liabilities	-7,011.87	107,011.91
Liability Check	06/15/2023	61623	Reliance Trust Company	Employee Bi-weekly Retirement Match	-4,399.56	102,612.35
Deposit	06/16/2023			Deposit- permittee production fee payments, and a 7200 Agreed Order penalty	46,839.00	149,451.35
Transfer	06/19/2023			Funds Transfer - Payroll	-20,000.00	129,451.35
Liability Check	06/20/2023	26790	United Healthcare	July Health Insurance	-7,164.17	122,287.18
Liability Check	06/20/2023	26791	AFLAC	June Supplemental Employee-paid Insurance	-107.30	122,179.88
Check	06/20/2023	26792	Fidelity Security Life Insurance	July Gap Insurance	-752.27	121,427.61
Check	06/20/2023	26793	Sun Life Assurance	July Dental/Life/Disability/Vision Insurance	-1,081.56	120,346.05
Check	06/20/2023	26794	City of Austin	Water Service 5/10/2023 - 5/31/2023	-18.82	120,327.23
Check	06/20/2023	26795	Vivint	Alarm Monitoring 6/15/2023 - 7/14/2023	-44.89	120,282.34
Check	06/20/2023	26796	Quill LLC	Quill Sapphire Program Enrollment	-49.99	120,232.35
Check	06/20/2023	26797	Quill LLC	Mouse pads	-7.69	120,224.66
Check	06/22/2023	26798	Texas State University	Digital Social Media Services TO-2	-1,966.62	118,258.04
Check	06/23/2023	26799	Texas State University	Digital Social Media Services TO-1	-1,069.13	117,188.91
Check	06/27/2023	26800	Patrick Shield	Tree Removal - tree knocked down in recent storm - dangerous location	-3,200.00	113,988.91
Check	06/27/2023	26801	Vintage IT Services	July Monthly IT Services	-2,284.50	111,704.41
Check	06/27/2023	26802	Pedernales Electric Cooperative	Electricity 5/22/2023 - 6/21/2023	-452.96	111,251.45

Type	Date	Num	Name	Memo	Amount	Balance
Check	06/27/2023	26803	Wex Bank	Gasoline - June	-58.68	111,192.77
Check	06/27/2023	26804	Barton Publications	FY 2024 Fee Schedule and Budget Public Hearing Ad	-61.00	111,131.77
Liability Check	06/29/2023	6292023	Reliance Trust Company	Employee Bi-weekly Retirement Match	-4,399.56	106,732.21
Liability Check	06/30/2023	6302023	United States Treasury	74-2488641 Employee Bi-weekly Payroll Liabilities	-7,949.33	98,782.88
					-5,217.57	98,782.88
					-5,217.57	98,782.88

Financial Reports -- July 2023

August 10, 2023 Board Meeting

(These reports cover the first eleven months of FY 2023)

1. Profit and Loss Budget vs Actual

September 1, 2022 through July 31, 2023

2. Profit and Loss Previous Year Comparison

September 1, 2022 through July 31, 2023

3. Balance Sheet Previous Year Comparison

As of July 31, 2023 (compared to July 31, 2022)

4. Check Register – TRUIST Bank Account

July 1, 2023 through July 31, 2023

1. Profit and Loss Budget vs Actual

September 1, 2022 - July 31, 2023

**BARTON SPRINGS EDWARDS AQUIFER CONSERVATION DISTRICT
PROFIT AND LOSS - BUDGET VS ACTUAL**

September 1, 2022 - July 31, 2023

	Sept 1, 2022 - July 31, 2023	Budget	% of Budget	Notes
INCOME				
4400.0 · Interest Income	63,632.53	1,600.00	3,977.03%	For all funds, including TexPool
4625.0 · MISCELLANEOUS INCOME	41,670.73	0.00	100.0%	\$39,875 Intera Database Payment (unbudgeted account by design)
4800.0 · USAGE AND PRODUCTION FEES	1,623,294.28	1,619,554.00	100.23%	Permittees, Co/A/W/L, Transport, Annual Renewals
4810.0 · OTHER FEES	156,730.78	12,300.00	1,274.23%	Well Development, Applications, DMFs, Pluggings, etc. \$74,705 = Aqua and PCSI overpumpage, Aqua Bond, & Aqua Enforcement payments; \$48,000 = Agreed Order letter invoices, and \$17,450 = DMFs
TOTAL INCOME	1,885,328.32	1,633,454.00	115.42%	
EXPENSE				
6000.0 · UTILITIES	18,310.15	22,000.00	83.23%	Electricity, Water, Phone, Internet, Smartphone, Telemetry
6005.0 · Print/Copy/Photo Services	1,521.68	2,000.00	76.08%	High percentage due to large envelope order
6007.0 · Postage/Freight/Shipping	1,204.38	2,000.00	60.22%	
6010.0 · Office Supplies	4,876.39	6,000.00	81.27%	
6010.2 · Office Furniture	0.00	1,000.00	0.0%	
6011.0 · Comp Hardware-Plotter Supplies	11,953.00	6,000.00	199.22%	Generally meant to cover 2 employee desktop replacements. See IT below.
6014.0 · Software Acquisition & Upgrades	4,985.56	6,000.00	83.09%	
6015.0 · IT Monthly Maintenance	24,676.90	44,100.00	55.96%	See Computer Hardware above
6016.0 · Meeting Expense	3,416.86	4,500.00	75.93%	Includes retirement party
6017.3 · Sponsorships	2,000.00	3,750.00	53.33%	
6019.0 · Subscriptions/Publications	2,104.63	5,000.00	42.09%	
6020.0 · Advertising	2,316.75	4,000.00	57.92%	
6021.0 · MISCELLANEOUS EXPENSES	1,639.27	0.00	100.0%	Includes monthly bank service charge fees
6022.0 · Accounting System Operation	4,869.16	6,000.00	81.15%	Includes Jourmyx timekeeping software, Quickbooks Subscription, Payroll
6023.0 · MAINTENANCE	25,556.15	21,500.00	118.87%	Includes A/C Repair, Alarm, Landscaping, Janitorial, Brush removal BUDGET AMENDMENT being requested and in process.
6040.0 · LEASES	8,821.97	9,650.00	91.42%	Copier and Postage Machine
6065.0 · DIRECTOR EXPENSES	405.00	2,500.00	16.2%	

	Sept 1, 2022 - July 31, 2023	Budget	% of Budget	Notes
6066.0 · Directors Compensation	9,500.00	25,000.00	38.0%	
6075.0 · DUES & MEMBERSHIPS	4,975.95	6,100.00	81.57%	
6080.0 · COMMUNICATIONS & OUTREACH	2,233.03	17,050.00	13.1%	
6081.0 · REGULATORY COMPLIANCE	4,197.75	7,500.00	55.97%	
6084.92 · GENERAL MANAGEMENT	117.27	5,000.00	2.35%	
6089.0 · AQUIFER SCIENCE	9,201.48	15,000.00	61.34%	
6095.0 · CONTRACTED SUPPORT	17,270.60	40,750.00	42.38%	New placement (moved out of Team Budgets)
6100.0 · INSURANCE - DISTRICT	7,626.63	7,047.00	108.23%	Property, Liability, Auto, E&O
6150.0 · INSURANCE - GROUP	103,596.18	150,660.00	68.76%	Employee Health, Dental, Life/Disability, Vision
6160.0 · LEGAL SERVICES	68,352.50	85,000.00	80.42%	General Matters
6170.0 · PROFESSIONAL SERVICES	101,394.46	183,850.00	55.15%	Audit, Database, Retirement Fees, Election
6179.0 · LEGISLATION	34,000.00	36,000.00	94.44%	Was In session
6180.0 · PROFESSIONAL DEVELOPMENT	3,696.05	20,000.00	18.48%	All Teams
6199.0 · SALARIES AND WAGES	755,028.81	852,865.00	88.53%	
6202.0 · Payroll Direct Deposit Expenses	-22.46			
6203.0 · TAXES & BENEFITS	82,427.99	128,327.00	64.23%	Includes Payroll Tax, Workers Comp Insurance, Retirement Match
6800.0 · PROJECTS	0.00	17,500.00	0.0%	Sustainability Studies, HCP ILA Commitments
TOTAL EXPENSE	1,322,254.09	1,743,649.00	75.83%	
NET ORDINARY INCOME	536,074.23	-110,195.00	-486.48%	Negative effect to the budget (shortfall), before accounting for the transfers to balance the budget, shown below.
OTHER INCOME				
9000.00 · Transfer from Reserves	0.00	110,200.00		\$107,200 FROM General and \$3000 from TexPool Aquifer Reserve (General sub-account).
TOTAL OTHER INCOME	0.00	110,200.00		
NET INCOME	536,074.23	5.00		This is the difference between the negative amount in Net Ordinary Income before the transfers in from other accounts, needed to balance the budget.

2. Profit and Loss - Previous Year Comparison

September 1, 2022 – July 31, 2023

**BARTON SPRINGS EDWARDS AQUIFER CONSERVATION DISTRICT
PROFIT AND LOSS - PREVIOUS YEAR COMPARISON**

September 1, 2022 - July 31, 2023

	Sept 1, 2022-July 2023	Sept 1, 2021-July 31, 2022	\$ Change	% Change
Income				
4400.0 · Interest Income	63,632.53	5,254.39	58,378.14	1,111.04%
4625.0 · MISCELLANEOUS INCOME (includes \$39,875 Intera database payment)	41,670.73	16,865.57	24,805.16	147.08%
4800.0 · USAGE AND PRODUCTION FEES (permittees, CoA, transport, renewals)	1,623,294.28	1,482,194.20	141,100.08	9.52%
4810.0 · OTHER FEES (well development, applications, DMFs, pluggings, penalties) *	156,730.78	14,263.30	142,467.48	998.84%
Total Income	1,885,328.32	1,518,577.46	366,750.86	24.15%
Expense				
6000.0 · UTILITIES	18,310.15	17,524.61	785.54	4.48%
6005.0 · Print/Copy/Photo Services	1,521.68	1,940.28	-418.60	-21.57%
6007.0 · Postage/Freight/Shipping	1,204.38	1,117.03	87.35	7.82%
6010.0 · Office Supplies	4,876.39	5,345.35	-468.96	-8.77%
6010.2 · Office Furniture	0.00	282.45	-282.45	-100.0%
6011.0 · Comp Hardware-Plotter Supplies	11,953.00	4,472.57	7,480.43	167.25%
6014.0 · Software Acquisition & Upgrades (new-ArcGIS, and Adobe now posts here)	4,985.56	1,682.92	3,302.64	196.25%
6015.0 · IT Monthly Maintenance	24,676.90	15,817.50	8,859.40	56.01%
6016.0 · Meeting Expense (FY 2023 includes retirement party for \$1,859)	3,416.86	1,394.66	2,022.20	145.0%
6017.3 · Sponsorships	2,000.00	0.00	2,000.00	100.0%
6019.0 · Subscriptions/Publications	2,104.63	3,810.90	-1,706.27	-44.77%
6020.0 · Advertising	2,316.75	2,434.34	-117.59	-4.83%
6021.0 · MISCELLANEOUS EXPENSES	1,639.27	631.06	1,008.21	159.77%
6022.0 · Accounting System Operation (includes Journyx timekeeping, QB, and P/R)	4,869.16	4,052.35	816.81	20.16%
6023.0 · MAINTENANCE (Office and Auto) \$6400 in FY 2023 for A/C repairs \$3200 tree	25,566.15	20,665.26	4,890.89	23.67%
6040.0 · LEASES (Copier and Postage Machine)	8,821.97	8,865.72	-43.75	-0.49%
6065.0 · DIRECTOR EXPENSES	405.00	910.00	-505.00	-55.5%
6066.0 · Directors Compensation	9,500.00	15,350.00	-5,850.00	-38.11%
6075.0 · DUES & MEMBERSHIPS	4,975.95	5,660.63	-684.68	-12.1%
6080.0 · COMMUNICATIONS AND OUTREACH (reduced expenses due to previous vacancy)	2,233.03	14,485.50	-12,252.47	-84.58%
6081.0 · REGULATORY COMPLIANCE	4,197.75	2,672.22	1,525.53	57.09%

	Sept 1, 2022-July 2023	Sept 1, 2021-July 31, 2022	\$ Change	% Change
6084.92 · GENERAL MANAGEMENT	117.27	4,889.01	-4,771.74	-97.6%
6089.0 · AQUIFER SCIENCE	9,201.48	10,902.88	-1,701.40	-15.61%
6095.0 · CONTRACTED SUPPORT - used to be under Teams (GSI-Modeling, AAG-HR)	17,270.60	0.00	17,270.60	100.0%
6100.0 · INSURANCE - DISTRICT (Property, Liability, Auto, E&O) **	7,626.63	5,803.61	1,823.02	31.41%
6150.0 · INSURANCE - GROUP (Employee Health, Dental, Life/Disability, Vision)	103,596.18	106,846.49	-3,250.31	-3.04%
6160.0 · LEGAL SERVICES (General Matters, includes \$11,175 Tucker Investigation)	68,352.50	48,284.59	20,067.91	41.56%
6170.0 · PROFESSIONAL SERVICES (Audit, Database, Retirement Fees) ***	101,394.46	51,384.61	50,009.85	97.33%
6179.0 · LEGISLATION (increase is because Lege was In Session)	34,000.00	10,000.00	24,000.00	240.0%
6180.0 · PROFESSIONAL DEVELOPMENT (All Teams)	3,696.05	7,917.22	-4,221.17	-53.32%
6199.0 · SALARIES AND WAGES (GM vacancy 9/3/2021 - 1/24/2022)	755,028.81	741,062.83	13,965.98	1.89%
6202.0 · Payroll Direct Deposit Expenses	-22.46	0.00	-22.46	-100.0%
6203.0 · TAXES & BENEFITS (includes Payroll Taxes and Retirement Match))	82,427.99	104,630.12	-22,202.13	-21.22%
6800.0 · PROJECTS(Jacobs Well Project is completed)	0.00	73,624.00	-73,624.00	-100.0%
Total Expense	1,322,254.09	1,294,460.71	27,793.38	2.15%
Net Income	563,074.23	224,116.75	338,957.48	151.24%

CAPITALIZATION INDICATES ACCOUNTS THAT HAVE SUB-CATEGORIES.

Those sub-categories have been collapsed.

* \$74,705 is Aqua and PCSI overpumpage, Aqua bond, and Aqua enforcement payments that did not occur in the previous fiscal year.

Also included in this total is \$17,450 in DMFs, and \$48,000 in Drought Agreed Order (3). This income will be transferred to the Aquifer Protection Reserve accounts.

** FY 2023 includes \$1,188 Crime Policy that renews every 4 years.

*** Database in FY 2023 is \$45,000 vs -0- in FY 2022.

3. Balance Sheet - Previous Year Comparison

As of July 31, 2023
(compared to July 31, 2022)

**BARTON SPRINGS EDWARDS AQUIFER CONSERVATION DISTRICT
BALANCE SHEET - PREVIOUS YEAR COMPARISON**

As of July 31, 2023

	July 31, 2023	July 31, 2022	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1000.0 · Cash in Bank-Checking Trust	79,487.90	57,405.89	22,082.01	38.47%
1010.0 · Cash in Bank - Payroll Trust	9,212.08	10,741.65	-1,529.57	-14.24%
1030.0 · TexPool Funds - General				
1030.1 · Aquifer Protection Reserve- Drought Management	53,749.00	56,750.00	-3,001.00	-5.29%
1030.12 · Aquifer Protection Reserve - Well Pluggings (new sub-account)	1.00	0.00	1.00	100.0%
1030.21 · Cash Flow Reserve (to cover unexpected expenses)	175,000.00	175,000.00	0.00	0.0%
1030.0 · TexPool Funds - General - Operational	1,054,936.56	772,021.02	282,915.54	36.65%
Total 1030.0 · TexPool Funds - General	1,283,686.56	1,003,771.02	279,915.54	27.89%
1040.0 · TexPool Funds - Contingency	627,491.07	506,398.13	121,092.94	23.91%
1045.0 · TexPool Funds - Reserve (Vacation and Comp payable)	67,134.80	64,766.42	2,368.38	3.66%
Total Checking/Savings	2,067,012.41	1,643,083.11	423,929.30	25.8%
Accounts Receivable				
1200.0 · Accounts Receivable				
1200.1 · A/R DMF Drought Management Fees - invoiced but not yet paid	1,210.00	0.00	1,210.00	100.0%
1200.0 · Accounts Receivable - Permittee Production Fees - recently invoiced but not paid	26,157.02	31,797.85	-5,640.83	-17.74%
Total 1200.0 · Accounts Receivable	27,367.02	31,797.85	-4,430.83	-13.93%
Total Accounts Receivable	27,367.02	31,797.85	-4,430.83	-13.93%
Other Current Assets				
1100.0 · Petty Cash	300.00	300.00	0.00	0.0%
1300.0 · Pre-paid Expenses	3,318.00	3,533.85	-215.85	-6.11%
1499.0 · Undeposited Funds-A/R payments (received, posted, not yet deposited)	3,609.18	4,220.67	-611.49	-14.49%
Total Other Current Assets	7,227.18	8,054.52	-827.34	-10.27%
Total Current Assets	2,101,606.61	1,682,935.48	418,671.13	24.88%

	July 31, 2023	July 31, 2022	\$ Change	% Change
Fixed Assets				
1400.0 · Field Equipment	376,487.89	376,487.89	0.00	0.0%
1410.0 · Office Equipment & Furniture	19,722.90	19,722.90	0.00	0.0%
1410.1 · Computer Hardware & Software	19,329.69	19,329.69	0.00	0.0%
1420.0 · Vehicles	52,363.03	52,363.03	0.00	0.0%
1430.0 · Accumulated Depreciation	-608,852.24	-608,852.24	0.00	0.0%
1440.0 · Land (Antioch Cave)	165,415.00	165,415.00	0.00	0.0%
1445.0 · Office Building	268,588.04	268,588.04	0.00	0.0%
Total Fixed Assets	293,054.31	293,054.31	0.00	0.0%
Other Assets				
1500.0 · Organizational Costs	300,783.26	300,783.26	0.00	0.0%
1510.0 · Accumulated Amortization	-326,324.26	-326,324.26	0.00	0.0%
1600.0 · Deposits Paid (Utilities)	71.00	71.00	0.00	0.0%
Total Other Assets	-25,470.00	-25,470.00	0.00	0.0%
TOTAL ASSETS	2,369,190.92	1,950,519.79	418,671.13	21.47%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Credit Cards				
2007.0 · Truist VISA	0.00	2,336.76	-2,336.76	-100.0%
Total Credit Cards	0.00	2,336.76	-2,336.76	-100.0%
Other Current Liabilities				
2010.0 · Rebates Payable - Conservation Credits (program discontinued)	0.00	44,741.10	-44,741.10	-100.0%
2100.0 · Deferred Revenue	75,741.00	75,741.00	0.00	0.0%
2110.0 · Direct Deposit Liabilities	1,035.01	1,035.01	0.00	0.0%
2200.0 · Fica & Medicare Withheld	-3.98	-11.31	7.33	64.81%
2220.0 · Federal Income Tax Withheld	-1,065.01	-1,065.01	0.00	0.0%
2230.0 · Employer Fica & Med Payable	-143.23	-150.56	7.33	4.87%
2250.0 · TWC Unemployment Tax Payable	10.46	0.58	9.88	1,703.45%
2270.0 · Payroll Liabilities	0.09	0.09	0.00	0.0%
2300.0 · Accrued Vacation Payable	35,537.87	57,161.22	-21,623.35	-37.83%
Total Other Current Liabilities	111,112.21	177,452.12	-66,339.91	-37.39%
Total Current Liabilities	111,112.21	179,788.88	-68,676.67	-38.2%
Total Liabilities	111,112.21	179,788.88	-68,676.67	-38.2%

	July 31, 2023	July 31, 2022	\$ Change	% Change
Equity				
3000.0 - Fund Balance	1,329,577.22	1,181,186.90	148,390.32	12.56%
3000.3 - Invested in Capital Assets	365,127.26	365,127.26	0.00	0.0%
3110.0 - Reserve for Petty Cash	300.00	300.00	0.00	0.0%
Net Income	563,074.23	224,116.75	338,957.48	151.24%
Total Equity	<u>2,258,078.71</u>	<u>1,770,730.91</u>	<u>487,347.80</u>	<u>27.52%</u>
TOTAL LIABILITIES & EQUITY	<u>2,369,190.92</u>	<u>1,950,519.79</u>	<u>418,671.13</u>	<u>21.47%</u>

4. Check Register

TRUIST BANK
July 1 – July 31, 2023

BARTON SPRINGS EDWARDS AQUIFER CONSERVATION DISTRICT

MONTHLY CHECK REGISTER

July 1, 2023 - July 31, 2023

Type	Date	Num	Name	Memo	Amount	Balance
Transfer	07/03/2023			Funds Transfer - Payroll	-21,500.00	94,156.19
Check	07/03/2023	26809	United States Treasury	Remainder due for Schedule B 941 2nd Quarter CY 2023	-14.56	72,641.53
Check	07/06/2023	26810	Vintage IT Services	New Computers for KBE and TR	-4,212.70	68,428.83
Check	07/06/2023	26811	WM Corporate Services	July Trash/Recycle Service	-521.10	67,907.73
Check	07/06/2023	26812	Jan-Pro of Austin	July Cleaning Service	-310.00	67,597.73
Check	07/06/2023	26813	Bickerstaff	Legal General Matters/Personnel 5/16/2023 - 6/15/2023	-5,710.00	61,887.73
Check	07/06/2023	26814	Teico Experts	July Phone Service	-553.22	61,334.51
Check	07/06/2023	26815	In-Situ Inc.	Level Troll	-1,686.00	59,648.51
Check	07/06/2023	26816	Watson, Jeffery A.	PG License Renewal Reimbursement	-223.00	59,425.51
Check	07/06/2023	26817	Raymond, Tammy A.	Mileage/Posting Reimbursement	-150.86	59,274.65
Check	07/07/2023	26818	Charter Communications	Internet Service 6/30/2023 - 7/29/2023	-231.19	59,043.46
Liability Check	07/08/2023	7082023	United States Treasury	74-2488641 Director Compensation Liabilities BS	-175.96	58,867.50
Check	07/10/2023	26819	Quill LLC	Postage meter ink, note pads, paper clips	-77.76	58,789.74
Check	07/10/2023	26820	Orsak Landscape Services	Lawn Service 6/28/2023	-155.00	58,634.74
Deposit	07/11/2023			Deposit (production fees, application fees, overpumpage fees)	27,724.27	86,359.01
Check	07/12/2023	26821	Ready Refresh	Bottled Water Delivery 6/9/2023 - 7/8/2023	-101.83	86,257.18
Check	07/12/2023	26822	SledgeLaw Group	Legislative Consulting Services June	-4,000.00	82,257.18
Check	07/12/2023	26823	LRE Water	Database Services through 5/25/2023	-9,000.00	73,257.18
Liability Check	07/13/2023	71323 EFT	United States Treasury	74-2488641 Employee Bi-Weekly Payroll Liabilities	-7,732.67	65,524.51
Liability Check	07/13/2023	7132023EFT	Reliance Trust Company	Employee Bi-Weekly Retirement	-4,399.56	61,124.95
Check	07/13/2023	26824	First Citizens Bank & Trust Co.	Copier Lease July	-675.00	60,449.95
Liability Check	07/14/2023	7142023	United States Treasury	74-2488641 Final Paycheck and Vacation Payout Liabilities BS	-1,395.56	59,054.39
Liability Check	07/14/2023	71423	Reliance Trust Company	Final and Vacation Payout Retirement BS	-829.00	58,225.39
Transfer	07/17/2023			Funds Transfer-Payroll	-21,000.00	37,225.39
Transfer	07/18/2023			Funds Transfer (to replenish low balance in checking)	40,000.00	77,225.39
Check	07/18/2023	26825	Sam's Club	Paper Products	-136.34	77,089.05
Check	07/18/2023	26826	Vivint	Alarm Monitoring 7/15/2023 - 8/14/2023	-44.89	77,044.16

Type	Date	Num	Name	Memo	Amount	Balance
Check	07/18/2023	26827	TX State University	Digital Social Media Services Task Order 1	-716.86	76,327.30
Check	07/18/2023	26828	GateHouse Media Texas Holding	Public Hearing Notice - Budget and Fee Schedule	-267.50	76,059.80
Check	07/18/2023	26829	Welintel Inc	Souder Cable - Needmore	-321.00	75,738.80
Liability Check	07/18/2023	26830	AFLAC	Employee-paid Supplemental Insurance	-107.30	75,631.50
Check	07/18/2023	26831	Quill LLC	Manilla Folders with Fasteners	-238.88	75,392.62
Check	07/20/2023	26832	City of Austin	Water Service	-21.86	75,370.76
Liability Check	07/20/2023	26833	United Healthcare	August Health Insurance Premium	-7,954.84	67,415.92
Check	07/20/2023	26834	Sun Life Assurance	August Dental/Life/Disability/Vision	-1,081.56	66,334.36
Check	07/20/2023	26835	Fidelity Security Life Insurance	August GAP Insurance	-752.27	65,582.09
Check	07/25/2023	26836	ODP Business Solutions, LLC	File Boxes	-99.98	65,482.11
Check	07/25/2023	26837	Wex Bank	Gasoline 6/4/2023 - 7/23/2023 (Exxon)	-38.17	65,443.94
Liability Check	07/27/2023	7272023EFT	United States Treasury	74-2488641 Employee Bi-weekly Payroll Liabilities	-7,306.78	58,137.16
Liability Check	07/27/2023	72723EFT	Reliance Trust Company	Employee Bi-weekly Retirement	-3,726.72	54,410.44
Check	07/27/2023	26838	The Standard	Quarterly Retirement Fees 4/1/2023 - 6/30/2023	-9,170.36	45,240.08
Transfer	07/27/2023			Funds Transfer (to replenish low balance in checking)	40,000.00	85,240.08
Check	07/27/2023	26839	Enhanced Air Solutions	A/C Ducts/Sealing - Aquifer Science area	-2,400.00	82,840.08
Check	07/29/2023	26840	Vintage IT Services	August IT Services	-2,284.50	80,555.58
Check	07/29/2023	26841	Pedernales Electric Cooperative	Electricity 6/21/2023 - 7/22/2023	-546.36	80,009.22
Check	07/29/2023	26842	WM Corporate Services	Trash and Recycle Service 8/1/2023 - 8/31/2023	-521.32	79,487.90
					-14,668.29	79,487.90
					-14,668.29	79,487.90

Item 4

General Manager's Report Discussion and possible action topics

Topics

- a. Review of key team activities/projects.**
- b. Aquifer Status Update**
- c. Upcoming events of possible interest.**

Summary of July/August 2023 Team Activities and On Deck for August/September/October 2023 (Two months combined)

Aquifer Science Team

July/August Activities:

- Analyzing Edwards and Trinity water-level data for responses to ongoing drought and June/July rainfall.
- Field measurements of Barton Springs and Blanco River to verify USGS gauges.
- Final Trinity Aquifer Sustainability model (TAS) report published.
- Antioch equipment/electrical systems evaluation.
- Magellan pipeline sample results/analysis.
- TWDB water chemistry sampling.
- Planning for installation of monitor wells in Zilker and Garrison Parks.

On Deck:

- Planning for second phase of TAS modeling.
- Barton Springs discharge measurements with USGS and COA.
- Trinity low conditions synoptic water level study

Administration Team

July/August Activities:

- August monthly billings went out on July 16, 2023. FY 2024 billings to go out on August 16, 2023.
- Drought Management Fees now being assessed for 10th and 11th months. Details in Status Report.
- FY 2024 Proposed Budget and Fee Schedule presented at the August meeting.
- Quarterly Payroll Taxes (TWC and IRS) by July 31.

On Deck: (August/September/October)

- Closing year end books and opening new fiscal year books in preparation for audit.
- Audit is scheduled from October 9–23 (although work continues through December).

Regulatory Compliance Team

July/August Activities:

- Staff continues to work on new applications and assisting permittees with drought compliance.
- Staff continues analyzing monthly pumpage to confirm compliance/non-compliance of drought curtailments.
- Staff is working through potential Class A to B Conversions and the impacts this will have on permittees.
- Review of replacement well application for the City of Hays.

On Deck:

- Upcoming drilling of Creedmoor MT well; looking to begin drilling at the beginning of August 2023.
- Ongoing review of potential updates to current enforcement plan and rules.

Policy and Project Team

July/August Activities:

- Database project with LRE.

On Deck:

- Ongoing sustainable yield data compilation, research, and decision-making framework.
- Helping with regulatory compliance duties when asked.

Communications and Outreach Team

July/August Activities:

- Streamline organizational branding and create consistent resources and templates for the team to use.
- Revamped and sent Drought Update and Newsletter emails.
- Wrote, published, and distributed press release on possible transition to Stage IV.
- Built out social media calendar and increased posts and engagement across all platforms.

On Deck:

- Create and disseminate Stage IV communications and coordinate relevant outreach events.
- Prepare for Barton Springs University in September with Aquifer Science team.
- Begin website overhaul in partnership with web consultant.

**STATUS REPORT UPDATE
FOR THE AUGUST 10, 2023 BOARD MEETING**

Summary of Significant Activities – Prepared by Staff Leads

Upcoming Dates of Interest

- Texas Alliance of Groundwater Districts (TAGD) Texas Groundwater Summit – August 29-31, San Antonio, TX
- Hill Country Alliance 2023 Leadership Summit – September 28, The Hall at Jester King Brewery, Austin, TX
- Texas Water Conservation Association (TWCA) fall conference – November 1-3, San Antonio, TX

DROUGHT MANAGEMENT

Drought Status and Water-Level Monitoring (*Justin*)

Extreme heat across Central Texas has been a mainstay of news headlines over the past couple of months. Following an abnormally hot June, according to the Austin American-Statesman, it is on pace for the hottest July on record, surpassing the previous record set just a year ago in 2022. August 3 marks the 43rd triple-digit day of 2023. 2022 saw a year-end total of 68 triple-digit days, and 2011 totaled 90. While those records may not be surpassed, this year's dry weather and below-average rainfall combined with the effects of 2022 drought conditions has depleted the groundwater sources to alarmingly low levels. As temperatures continue to soar with no rainfall on the horizon, aquifer levels and spring flow continue to suffer.

Water levels at lakes Travis and Buchanan, the two water supply reservoirs in the Highland Lakes, are also expected to continue to decline through the summer. According to John Hofmann, LCRA executive vice president of water, the hot and dry weather means increased evaporation and water use. Those factors, combined with the scarce amount of water flowing into the Highland Lakes since last fall, have caused lake levels to drop. As of August 3, lakes Travis and Buchanan are 42% and 55% full respectively.

Through August 3 the District received an average of 0.2 inches, leaving us 1.7 inches behind the month's historical average. So far in 2023, 15 inches of rain has fallen overall, which is 5 inches short of the annual historic average.

On August 3, the Lovelady well had a level of 460.0 ft msl, about 3.0 ft above Stage IV Exceptional drought. Lovelady crossed under the Stage II trigger on May 26 and under Stage III on October 17. Due to this very dry July, water levels in Lovelady and wells throughout the District have been in decline.

Also on August 3, Barton Springs was flowing at 15 cfs (10-day average), 1 cfs above the Stage IV Exceptional Drought trigger of 14 cfs. Barton Springs crossed under the Stage II drought trigger in late June 2022 and under Critical Stage III on July 12, 2023. It is on pace to decline to 14 cfs, which is the District's threshold for Stage IV Exceptional Drought, in the coming months.

Water levels in Trinity Aquifer monitor wells throughout the District have also continued to fall. The flow gauge at Jacob's Well spring has reported zero flow since late June while the Blanco River at Wimberley is reporting record low flows.

Drought Communication (Erin, Shay)

Critical Drought Communications

Monthly Drought Update via eNews/social media/website: Communications and Outreach is putting out a monthly drought alert via iconcontact. It is also shared on the District's social media channels and website. In addition, a drought video was put on January 26. In January, also put out was a 2022 Aquifer Conditions review in the District blog and newsletter.

Drought Update – Jan. 4, 2023 <http://icont.ac/4OtaN>

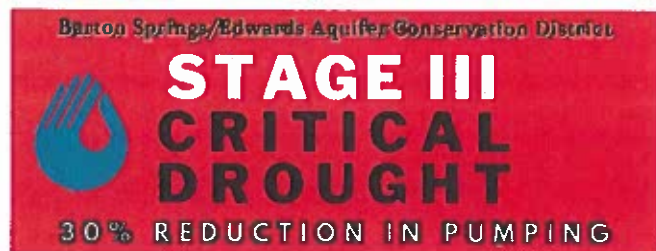
Drought Update – Jan. 26, 2023 <https://www.youtube.com/watch?v=ckRHwBcUVWs&t=2s>

2022 Aquifer Conditions Review <https://bscacdblogs.blogspot.com/2023/01/2022-aquifer-conditions-review.html>

Arroyo Doble picked up mail inserts for Stage III Critical Drought in January.

Signage Put Out by Permittees in November

Arroyo Doble H20 – 1 Sign
City of Hays PGMS – 4 Signs
Ruby Ranch PGMS – 4 Signs
Oak Forest PGMS – 4 Signs
Mystic Oaks – 4 Signs
Forest Oaks MHC – 1 Sign



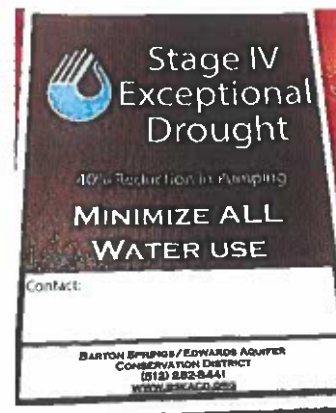
Signage Put Out by Staff in October

FM 150/Kyle (Including Rollingwood Neighborhood) – 8 Signs
Bliss Spillar/FM 1626 – 10 Signs
Wyldeewood Neighborhood – 2 Signs
Lowden Lane – 1 Sign
Ranch Road 12 – 10 Signs
Hilliard Road – 10 Signs

Permittee Signage Pick-Up in October

Arroyo Doble H20 – 2 Signs
Mountain City Water Utility – 4 Signs
Elliot Ranch PGMS – 4 Signs

Exceptional Drought (Stage IV) Material Prep: Regulatory Compliance and Communications and Outreach have started prepping Exceptional Drought (Stage IV) materials in case the District declares Stage IV in the future. Permittee yard signs were ordered and delivered, graphics for website/social media/newsletter have been made, along with mailouts/fliers.



DISTRICT PROJECTS

GMA Joint Planning

➤ ***GMA 10 Coordination (Tim)***

The GMA 10 joint-planning group meet July 17 at the EAA office in San Antonio. Discussion centered the proposal developed by Alyson McDonald of Collier Consulting. The fourth joint-planning process, culminating in February 2027 with the presentation of final explanatory reports, is estimated to cost \$110,081. The estimated cost to the District is \$24,000. An ILA between the six GMA 10 planning members is in the process of being finalized for review/approval by each of the groundwater districts. The next planning meeting is scheduled for October 16, 2023.

Trinity Aquifer Sustainable Yield Study & Planning

➤ ***Policy Concepts and Advisory Workgroup Planning (Kendall)***

As a prerequisite to launching a well-impact analysis next fiscal year, staff are working with Intera to finalize the reconciliation of well data between the District's database and the TWDB's well inventory. That project component is expected to be completed by August 31, 2023. Staff will meet with staff from the Hays Trinity GCD in mid-August regarding the draft data matrix being used to help develop relationships between pumping scenarios and water levels.

Technical Evaluations (Jeff)

Aquifer Science staff continue to collect data on the geology and hydrogeology related to the Trinity Aquifers. Staff is evaluating water-level data for a number of Trinity wells to look for long-term trends and aquifer responses to the ongoing and worsening drought. The results of this analysis should provide insight on both the severity and spatial distribution of drought impacts at various locations within the district, and should also inform as to whether the District's current drought triggers provide an adequate gage of Trinity Aquifer health at worsening stages of drought. Aquifer Science staff have begun preparations for a synoptic water level study to generate a potentiometric map of the Trinity Aquifer during drought conditions. This study will provide a valuable dataset for evaluating how the Aquifer responds to drought in different locations, and can be used to calibrate and improve numerical groundwater models.

The first phase of work on the Trinity Aquifer Sustainability (TAS) model (previously called the "in-house model) has been completed. A comprehensive report with technical details of model construction has been published on the District website. An executive summary is being prepared summarizing key model findings for non-technical audiences, and will be shared with the Board once complete. The next phase of modeling will involve building a series of predictive models from the calibrated TAS model to provide quantitative estimates of impacts of various pumping scenarios on Trinity Aquifer water levels and spring flow. These quantitative model outputs will be critical to informing Trinity sustainable yield stakeholder discussions.

Staff are members of a technical committee to guide the development of a numerical groundwater model (BRAAT) of the aquifers influenced by the Blanco River. Southwest Research Institute started work on the BRAAT model in September of 2021 but contracting issues stalled development of the model. Modelling efforts restarted in July 2022 after the contracting issues were resolved. A meeting of the technical committee was held on December 7, in which the head modeler provided an update on BRAAT modeling efforts. The BRAAT team has estimated that the model should be completed by late summer or fall of 2023.

Habitat Conservation Plan (Staff)

- **Planning for Technical Tasks:** Aquifer Science staff are coordinating studies at Barton Springs with COA staff. These studies include measurement of dissolved oxygen (DO) in the Barton Springs pool and the installation of a monitor well within Zilker Park and south of the pool. Deployment of this equipment will take place after the monitor well is installed. Staff submitted an application for a grant from the City of Austin in February which would help pay for the conversion of a standard monitor well to a multiport well. As of May 2023, there is tentative approval of the grant request and AS staff are preparing details of the project with COA staff. The purpose of the monitor well is to understand how groundwater flows from the deeper portions of the Edwards Aquifer to the springs and how DO is distributed vertically in the aquifer. The HCP identified low levels of DO as a threat to the endangered salamanders. A potential remedy for low DO during severe drought is augmentation of DO in the shallow aquifer so that the threat of low DO is reduced.

Database Management System – LRE Water (Kendall, Tim)

LRE has completed most of phase 1 (data migration and map) and is obtaining feedback – due to Kendall by August 10 - from staff on the draft interactive-wells map that has been developed. LRE is also working on aspects of project phase 2 (Map and Dashboard Initial Customization) and Phase 3 (Data Management Customization).

ILA Commitments (Staff)

The District has an ILA with COA to coordinate studies for the respective HCPs such as scientific feasibility studies and monitoring evaluations; to collaborate on the planning of future Kent Butler Summits; and to exchange technical information regularly on an annual basis. An annual technical meeting is held between the District and COA in December each year to discuss each organization’s activities related to their respective HCPs. The next meeting will be held in December 2023.

Region K Planning Activities (Tim, Kendall)

The latest Region K Planning Group meeting took place July 12, 2023 in Austin. Discussion centered on environmental flows and population projections. The next meeting is scheduled for October 4, 2023.

New Maps, Publications, or Reports

A list of recent publications can be found at: <https://bscacad.org/scientific-reports/>

LEGISLATION and LITIGATION (SOAH)

(Kendall, Tim)

The District’s fee equalization initiative, SB 1745, becomes law on September 1, 2023. Senator Charles Perry (R-28) sponsored the bill and Representative Dustin Burrows (R-83) carried the bill in the House. The District is grateful for their support and successful navigation of the bill through the 88th Texas Legislature, Regular Session. Governor Greg Abbot did not sign the bill, but let the June 18, 2023 deadline pass without taking any action. The District is additionally grateful for the skillful work of SledgeLaw Group, PLLC.

RULEMAKING, PERMITTING, AND ENFORCEMENT

Rulemaking *(Tim, Erin, District Counsel, R and E Committee)*

Several recommendations for rules changes, including redlined versions have been discussed with the Rules and Enforcement Committee on July 24. Discussion with the full Board is expected to begin during the August Board meeting and continue during the September meeting where approvals will be sought. It is expected that the Rules and Enforcement Committee will meet again in August to focus on potential changes to the enforcement plan as well as finish any other rules-related discussions that began in July.

Drought *(Erin)*

- Will continue working with Aqua Texas to ensure final requested additional information is submitted on time per the Agreed Orders.
- Will continue monthly pumpage analysis to determine all permittee’s compliance status of drought curtailments.
- Will continue to assist permittees in ensuring they successfully comply with their UDCPs and Stage III drought curtailments for June.

Enforcement and Compliance Matters *(Erin)*

<i>Compliance/Enforcement</i>			
<i>Permittee or Entity Name</i>	<i>Aquifer</i>	<i>Use Type</i>	<i>Notes</i>
Aqua Texas – Bliss Spillar (Edwards)	Edwards	PWS	Agreed Order Executed; working with permittee to obtain final item requested.
Creedmoor-MAHA	Edwards	PWS	Agreed Order Executed; all additional requested documents have been received.
Monarch Utilities, Inc.	Edwards	PWS	Agreed Order Executed; all additional requested documents have been received.

Permitting Activity *(Erin)*

<i>Upcoming</i>				
<i>Application Type</i>	<i>Aquifer</i>	<i>Applicant Name</i>	<i>Use Type</i>	<i>Volume Request</i>
TBD	Edwards	Haley, Ricky	Domestic/Irrigation?	TBD
LPP	Middle Trinity	Van Zyl, Jean	Domestic	500,000
LPP	TBD	Pena, Estrella	Domestic	500,000
Exempt – Domestic	Middle Trinity	Cavanaugh, Mandy	Domestic	7GPM – Exempt
LPP	TBD	Bruno, Justin	Domestic	500,000
LPP	TBD	Tabb, Jennifer	Domestic	500,000

In Review

<i>Application Type</i>	<i>Aquifer</i>	<i>Applicant Name</i>	<i>Use Type</i>	<i>Volume Request</i>
WDA	Edwards	City of Hays	PWS	0 - Replacement
LPP	Edwards	Jalomo, Maria Gloria	Domestic	500,000
Exempt	Edwards	Capital Land Investments	Domestic/Livestock	7GPM - Exempt
Aquifer Test	Middle Trinity	Cox, Travis	PWS	50,000
LPP	Upper Trinity	Pena, Estrella	Domestic	500,000
Exempt	Middle Trinity	McKinney, Cindy	Domestic	500,000

Recently

Approved/Admin

Complete

<i>Application Type</i>	<i>Aquifer</i>	<i>Applicant Name</i>	<i>Use Type</i>	<i>Volume Request</i>
IPP <2MIL	Middle Trinity	Jarica Investments	Commercial	7,888,000
Plugging	Edwards	WR Devco, LLC	Abandon	0

AQUIFER STUDIES *(Jeff, Justin, and Tim)*

Permitting Hydrogeologic Studies:

Working with Regulatory Compliance on permitting issues as needed. AS staff are reviewing geophysical logs of wells prior to final completion of the wells. In April, AS staff reviewed a drilling proposal submitted by Creedmoor-Maha for a Trinity well to be installed in their Edwards well field off of Twin Creeks Road. The Board of Directors approved a well drilling permit in May. AS staff have begun reviewing the Buda ASR permit application.

Groundwater Studies: *Dye Tracing, Water Quality, Aquifer Characterizations*

- Coleman’s Canyon- continuing to collect water-level data from the multiport well every month to 6 weeks. Groundwater sampling of these two wells was performed in May and June as part of the TWDB summer sampling program.
- There are no dye-trace studies planned at this time because of minimum to no flow in streams and springs.
- A synoptic water level study characterizing the Trinity Aquifer during severe drought conditions is tentatively planned for early September 2023.
- Aquifer science staff are working with the GM and City of Austin staff to drill two new Edwards Aquifer wells in fall 2023: one next to Barton Springs Pool and one at Garrison Park in south Austin.

Field Activities:

- Cooperating with USGS and City of Austin staff to confirm accurate real-time gauge reporting at Barton Springs and Lovelady. Conducting bi-weekly to monthly field measurements. Most recent measurements at Barton Springs: 7/24/23 & 8/7/23.
- Cooperating with USGS staff to confirm accurate real-time gauge reporting at Jacob’s Well and the Blanco River at Wimberley.
- Calibrating telemetry monitoring equipment at the Needmore index well (Amos) and reviewing pumping and water-level data as drought worsens.
- Antioch- Continuing to maintain the system and to collect data on flow into the vault (when there is flow). A recent visit to Antioch Cave to assess operating components and electronics indicated the need to recondition most electrical systems.
- Well monitoring- Because of drought, staff are increasing the amount of time maintaining equipment in numerous monitor wells and downloading and interpreting data; and occasionally checking on wells that have been reported as “dry”.
- City of Austin monitor wells.
- Texas Water Development Board annual water chemistry sampling (20 wells).
- Magellan Pipeline annual sampling.

Trinity Aquifer Modeling Development:

- BRAAT modeling: Southwest Research Institute started work on this model in September 2021, but activity was on hold as funding issues were resolved. SWRI restarted the project in late July and are continuing to make progress. A meeting with the BRAAT review team was held on December 7. It is estimated that the BRAAT model will be completed by late summer or fall of 2023.
- Trinity Aquifer Sustainability model (TAS): The first phase of modeling has been completed and a report has been published on the District website detailing specifics of model construction.

COMMUNICATIONS AND OUTREACH (*Shay*)

Barton Springs Flow Decline Press Coverage

With Barton Springs flow falling below 17 cfs, the District is required to contact certain permittees who would experience reclassification if Stage IV is declared. While Regulatory Compliance sent these letters, Communications & Outreach released a [press release](#) on Tuesday, July 25, 2023 to inform local news sources of the low flow of the springs.

The story was picked up by [Austin Monitor](#) and [KXAN](#). The District was also contacted by or interviewed by KUT, Austin Business Journal, Hays Free Press, Texas Monthly, Texas Tribune, and the Austin-American Statesman. Additional articles may result from these communications in weeks to come. The press release was also shared in the District's newsletter and across all social media channels.

Drought Updates and E-newsletters

To provide consistent and valuable communications to the District's audience, at least one mass email a month will be sent out on the last Tuesday or Thursday. Every other month (starting with June) a Drought Update will be sent. On the "off" months, an e-newsletter (starting in July) will be sent, which will include a drought update along with important BSEACD news and upcoming events.

Since February, the first [Drought Update email](#) was sent out on June 29, 2023 and e-Newsletter was sent on July 27, 2023. The design and layout of the emails were updated to better reflect the District's brand, make it more user friendly, and drive open rates. Adjustments included:

- Section titles
- Graphs linked to larger images
- Logo, branded colors, and links to website
- Updated sender name from "Aquifer News" to "Barton Springs/Edwards Aquifer Conservation District"
- "Preview" text to provide a sneak peak of what's inside the newsletter and drive open rates
- Summaries of content and buttons to full articles to shorten the length of newsletters

Below are the open and click rates for both emails. For reference, according to MailChimp, the average mass email open rate in the government sector is 29% and click rate is 4%.

Email Type	Date Sent	# Sent	# Opened	% Opened	# Clicked	% Clicked
Drought Update	6/29/2023	2355	934	40%	54	6%
Newsletter	7/27/2023	2334	848	36%	114	13.8%

Social Media

District staff continued working with TSU Institute for Government Innovation (IGI) student, Becca Cadé, whose position with the District will end August 31, 2023. A robust social media calendar has been created from now through October on Instagram, Twitter, Facebook, and LinkedIn. District presence across all social media platform increased especially on LinkedIn, which hadn't been posted on since October 2022, and Instagram, where several stories and posts were shared by larger organizations like Lady Bird Johnson Wildflower Center and Hike Austin.

Social Media Outlet	Reach	% MOM Growth	Followers	% MOM Growth
Facebook	1,198	164%	1,586	0.4%
Instagram	12,403	13382%	245	71%
Twitter	1,737	247%	775	0.6%
LinkedIn	86	59%	106	38%

Website

Preliminary work has begun to refresh the BSEACD website. Updates are needed to ensure the website is secure, increase mobile traffic, and create a better user experience. District staff has had several meetings with the organization’s web consultant, Brian Zavala, to discuss needs, budget, and design of an updated website. District staff and the consultant have discussed the design and organization of the website and will start designing the site in August. It is anticipated the final product will be complete by early 2024 with smaller updates continuing after that.

Branding

It’s important the District displays a consistent look and tone in external communications and marketing to increase brand awareness throughout our territory. To accomplish this, an updated and more extensive brand guideline has been created. This includes existing and updated brand colors and codes, typography, and terms.

Additionally, to make this brand consistency easier for the staff, several templates have been created for staff to use including:

- Email signature
- Powerpoint template
- Word template

Additional updated templates and branded resources will be created over time.

Outreach Events

District staff attended this year’s G2G, which was the first one hosted since 2019. Justin conducted a flow measurement exercise with teachers so they could replicate the process with their students. District staff networked and built connections with communications and outreach teams across the city.

ADMINISTRATION (*Dana, Tammy*)

(June 2, 2023 – August 3, 2023)

Accounts Receivable / Permittee Cycle Billings

On July 16, August monthly billings went out for a total of \$20,359.54.

On August 16, invoices for FY 2024 annual, 1st quarter, and September monthly billings will go out. This is the largest billing cycle of the year. It also includes transportation fees (\$124,000), and annual permit renewal fees (\$75/each).

Annual Financial Audit

The annual financial audit is scheduled for October 9 – October 23, 2023 with Montemayor, Britton Bender.

Budget and Fee Schedule FY 2024

Preliminary Budget presented to the Board at the 6/8/2023 meeting. Proposed FY 2024 Fee Schedule (to be approved by Resolution) and Proposed FY 2024 Budget will be presented at the 8/10/2023 Board Meeting.

Drought Management Fees (DMFs)

Tracking monthly DMFs began in October (for September pumpage). Five July assessments for June pumpage/DMFs for a total of \$ 2,275:

Aqua-Bliss Spillar, Aqua-Bear Creek, Creedmoor, Cook Walden, and Trinity Episcopal.

Total DMFs invoiced for FY 2023-to-date (beginning in October) is \$19,725.

End-of-Year Closing 2023 Books and Opening FY 2024 Books

Financial Reporting – Website Transparency Section (Texas Comptroller’s Office)

Transparency Star-related: Most current, available financial reports are to be posted on our website and accessible within three clicks, as required by the Texas Comptroller of Public Accounts Transparency Star Program. Balance Sheets, Profit and Loss Statements, and Check Registers (Operating and Payroll) through July 2023 should be posted on the District website.

Notice of Fee Increase

Letters and emails, along with a spreadsheet showing the four-year effect of the recently passed Fee Equalization Bill SB 1745 that affects Trinity permits, were mailed and also emailed where possible, to each affected permittee (35) on July 14 in advance of the new fee structure that begins in FY 2024.

Quarterly Tax Reporting

TWC C-3, and IRS 941 quarterly payroll tax reports have been filed with TWC and the IRS.

The Administration Team typically has repetitive monthly tasks e.g. monthly bank reconciliations, monthly adjusting journal entries, accounts payable, payroll, contract/grant/project tracking, office maintenance and repairs, budget monitoring, bi-weekly payroll journal updates, directors’ compensation, pre-paids, DMFs, posting public meetings, preparing meeting backups, etc. These types of tasks are not listed in this report because they are repetitive. Administration status reports are generally more summarized than the other teams, as we list our extra-ordinary tasks outside of our routine tasks, while supporting all other teams.

Item 5

Public Hearing

- a. Public Hearing on the District's FY 2024 Fee Schedule, and FY 2024 Proposed Budget.**

Barton Springs/Edwards Aquifer Conservation District
Fiscal Year 2024~~3~~
Fee Schedule

To Be Effective September 1, 2023~~2~~

I. PERMIT FEES AND PRODUCTION FEES

A. Drilling and Production Application Fees (See Table 1)

\$400.00 Exempt Application Fee – assessed for the drilling (new well or replacement well) or modification of an exempt well. These wells are exempt from having to obtain an authorization or permit but must comply with the application requirement and District Rule 5. Exempt Wells include: Scientific Monitor Wells, Remediation Wells, Injection Wells, Closed Loop Geothermal Wells, Dewatering Wells, and Oil and Gas Drilling and Exploration Wells. For Monitoring Wells and Closed Loops Geothermal Wells, multiple wells that are similar in well design, construction, location, and purpose will be assessed an additional \$10 fee for each monitoring well.

\$400.00 General Permit Application Fee – assessed for the drilling (new well or replacement well), modification, or production of all new limited production permit (LPP), monitor, and test wells subject to the general permits by rule outlined in District Rule 3-1.20. This fee includes construction inspections conducted by District staff (a non-refundable, one-time fee assessment).

- For monitoring wells, multiple wells that are similar in well design, construction, location, and purpose will be assessed an additional \$10 fee for each monitoring well.
- For test wells requiring additional aquifer pump tests, an additional \$50 fee will be assessed.
- For aquifer tests performed to support application requests, a fee will be assessed based upon an hourly rate of \$75.00 per hour for the amount of staff time needed in excess of 20 hours to support these tests. The applicant will be invoiced for this fee within 30 days upon the completion of the test.

Production Permit Application Fee - assessed to all new Production Permits for existing or new nonexempt wells not covered by Rule 3-1.20 - general permits by rule (a non-refundable fee assessment). Permit applications will be assessed an application fee based on the following scale:

- \$ 500 - Production volume requests less than 2,000,000 gallons per year
- \$ 750 - Tier 1 production volume requests 2,000,001 to 12,000,000 gallons per year
- \$ 1000 - Tier 2 production volume requests 12,000,001 to 200,000,000 gallons per year
- \$ 3,000 - Tier 3(a) production volume requests 200,000,001 to 500,000,000 gallons per year
- \$5,000 - Tier 3(b) production volume request greater than 500,000,000 gallons per year

\$ \$800.00 Transport Permit Application Fee – assessed to all new Transport Permit applications for existing or new nonexempt wells (a non-refundable fee assessment). This is in addition to production permit application fee, if applicable.

\$650 Drilling/ Modification Application Fee— assessed for the drilling (new well or replacement well) or modification of all nonexempt wells. This fee includes construction inspections conducted by District staff. This fee does not apply to general permits by rule outlined in District Rule 3-1.20.

Well Plugging, Capping, or Recompletion –assessed for application and site review of proposed abandonment procedures, field inspections, and registration on abandonment of all wells (a non-refundable fee assessment).

- **\$125** – for the plugging of hand dug or shallow alluvial wells.
- **\$250** – for the plugging of drilled and cased wells that are not hand dug.

B. Permit Amendment Applications (see District Rules for clarification)

Minor Amendments

- **\$500.00 Production Permit Increase** - minor amendments to increase pumpage authorized by individual permits (a non-refundable fee assessment).
- **\$350 Substantial Alteration** - minor amendments to substantially alter a well (a non-refundable fee assessment).
- **\$75.00 All other minor amendments** - (a non-refundable fee assessment).

Major Amendments

- **\$750.00 Production Permit Increase** - major amendment to increase pumpage authorized by individual permits (a non-refundable fee assessment).
- **\$650.00 Well Modification** - major amendment to alter the physical or mechanical characteristics that increase capacity of an existing well (a non-refundable fee assessment).

C. Production Fees

\$0.17 per 1,000 gallons for annual permitted or authorized pumpage for water to be withdrawn from a well or aggregate of wells by a Historical Edwards Permit or a Conditional Permit not authorized by material amendment.

~~—\$0.17 per 1,000 gallons for annual permitted or authorized pumpage for water to be withdrawn from a well or aggregate of wells by a Temporary Production Permit.~~

~~\$0.27 per 1,000 gallons for annual permitted or authorized pumpage for water to be withdrawn from a well or aggregate of wells by a Trinity Production Permit.~~

\$0.48 per 1,000 gallons for annual permitted or authorized pumpage for water to be withdrawn from a well or aggregate of wells by a new Class A, B, or C Conditional Permit or a Class A, B, or C Conditional Permit authorized by material amendment.

\$0.17 per 1,000 gallons for annual permitted or authorized pumpage for water to be withdrawn from a well or aggregate of wells by a new Class D (ASR) Conditional Permit or a Class D Conditional Permit authorized by material amendment.

\$0.08-17 per 1,000 gallons for annual permitted or authorized pumpage for water to be withdrawn from a well or an aggregate of wells in the Saline Edwards Management Zone.

\$1.00 per acre-foot for Agricultural Wells for annual permitted pumpage for water to be withdrawn from a well or aggregate of wells (an acre-foot is 325,851 gallons).

Production Fees are assessed annually based on the current permitted pumpage volume of certain nonexempt wells. Permits are issued annually for nonexempt wells and are explicit as to the volume of water permitted to be withdrawn from a well or aggregate of wells over a specific time period.

D. Transport Fees

\$0.31 per 1,000 gallons - assessed annually to all permittees who are transporting water out of the District. Transport fees are based on the volume authorized to be transported outside the District boundaries, in addition to the production fee associated with the production of that water (a non-refundable fee assessment).

E. Annual Permit Fees

\$75.00 Annual Permit Fee - assessed to all permittees for renewing annual permits (a non-refundable fee assessment).

F. Excess Pumpage Base Fee

Permittees who exceed their annual permitted pumpage, and are deemed **not in violation**, shall be assessed an excess pumpage base fee for groundwater withdrawn in excess of the permitted volume in accordance with the following fee rates. Permittees who exceed their annual permitted pumpage, and are deemed **in violation**, may be assessed a penalty in accordance with District Rules 3-8.5 and 3.8.7 and the District's Enforcement Plan.

Excess amounts will be assessed at \$0.17 per 1,000 gallons for a Historical Permit, a Conditional Permit not authorized by material amendment, or a Temporary Production Permit or at \$0.48 per 1,000 gallons for new Conditional Permits and Conditional Permits authorized by material amendment.

G. Regulatory/Drought Management Fees

During periods of District-declared drought starting after two full months of a drought period, a regulatory drought management fee (DMF) will be imposed on individual permittees permitted for more than 2,000,000 gallons annually and who exceed their monthly drought allocations (excludes all uses under general permits). This regulatory DMF will be invoiced and paid within the permittee's current billing cycle, in arrears as a condition of permit renewals at the beginning of each fiscal year. The fee will be assessed per full month of declared drought, with a credit of that same fee amount per month applied for each month that the permittee does not exceed its monthly mandated restriction in the prevailing UDCP. After a permittee has participated in a pre-enforcement meeting with District staff, the monthly drought regulatory fee will increase by 30% per month.

Fees will be assessed in accordance with the following schedule:

For production zone casing with outside diameters nominally 5.0 inches or less: *

\$150.00/month

- \$195.00/month – There will be 30% increase in the regulatory drought management fee for violations that occur after a permittee’s participation in a pre-enforcement meeting.

For production zone casing with outside nominally between 5.0 inches and 10.0 inches: *

\$300.00/month

- \$390.00/month – There will be 30% increase in the regulatory drought management fee for violations that occur after a permittee’s participation in a pre-enforcement meeting.

For production zone casing with outside diameters nominally greater than 10.0 inches: *

\$550.00/month

- \$715.00/month – There will be 30% increase in the regulatory drought management fee for violations that occur after a permittee’s participation in a pre-enforcement meeting.

II. OTHER FEES

Meter Verification / Inspection Fee - \$60.00 to \$120.00

Assessed only when a permitted user fails inspection after being advised that meters must be installed or calibrated, or when a permittee fails to submit the required meter readings and District personnel must visit the well site or take the meter readings. The fee may be assessed as many times as permitted user fails to comply with Board Orders or District Rules to come into compliance. The fee will be assessed at \$60 for the first two instances of the permittee’s reporting history beginning Sept 1, 2021. On the third instance the fee will permanently be increased to \$120 per instance for the life of the permit. (a non-refundable fee assessment). The \$120 fee may be reduced back down to \$60 after the permittee has demonstrated 12 consecutive months of timely meter reading submissions.

Special Fees

A Special Fee is required for certain tasks involving extraordinary staff time to perform extensive technical/ review, fieldwork, and/or inspections. This fee may be assessed for a variety of tasks and may be assessed as a one-time fee, on a periodic recurring basis, or cumulatively for multiple tasks depending on the tasks warranting the fee. Such tasks include but are not limited to the following:

Tasks Warranting a Special Fee	Assessment of Fee
Staff technical review of Permit applications involving alternative well designs (i.e. acidization), well development procedures (i.e. multiple target production zone options), or well plugging/capping procedures including alternative Test Well designs in which a formal aquifer test will be conducted to support a future Production Permit request.	\$500 fee shall be assessed one time, and will be due 30 days upon the determination of administrative completeness of the application

Review of Permit applications requiring extensive external technical consulting services (e.g. contract review, well construction, engineering plans and specifications, hydrogeological modeling).	\$5,000 fee shall be due within 30 days upon the determination that external technical consulting services are needed. (Fee may be assessed in addition to other applicable Special Fees.)
Review of Permits with special provisions requiring ongoing, annual or periodic internal technical review or compliance evaluations.	A fee up to \$1,000 shall be recurring, assessed annually upon permit renewal based upon the nature and duration of the special permit provisions that are in effect.
Special inspections or investigations, or requests from local government or private entities.	A fee up to \$1,000 shall be assessed one time as determined by the General Manager.

Potential for Unreasonable Impact Fee

The District will assess a supplemental fee to address staff time needed to review a permit application found to have a potential for unreasonable impact(s). Per District Rules, this finding initiates additional application requirements, internal technical review, development of permit compliance measures, and/or development of special provisions. The fee will be based upon a staff time rate of \$75.00 per hour for the amount of time needed for the additional review determined by the General Manager’s preliminary finding. This fee will be due at two times: half within 30 days upon the completion of the General Manager’s preliminary finding, and half within 30 days upon administrative completeness.

Returned Check Fee - \$35.00

The District will assess the person writing the returned check a \$35.00 fee for each check returned by the District depository due to insufficient funds, account closed, signature missing, or any other problem causing such a return. This fee will be charged each time a check is returned. If bank charges to the District’s account exceed \$35.00, the District shall assess the higher of the two amounts (a non-refundable fee assessment).

Accounting Fee - \$50.00 per hour

Anyone requesting that the District conduct any accounting, other than the routine accounting normally done by the District, shall be assessed an accounting fee of \$50.00 per hour of District staff time spent on the accounting. Accounting fees will not be assessed if District generated errors are found in the Permittee’s account.

Variance Request Fees - \$400.00

An applicant may, by meeting eligibility requirements of Section 3-1.25 or Section 3-7.10 and by written petition to the Board, request a variance from the requirements of District Rule 3-1 or District Rule 5, except Sections 3-1.20, 3-1.22, 3-1.23, and 3-1.24, or District Rule 3-7, respectively.

Legal Notice Fees

An applicant will pay for publishing any legal notices in accordance with the District rules.

III. FEE REFUNDS

The General Manager or a specifically designated representative may approve a refund of any fee for which no District service has been provided at the time of the request for refund is submitted. Requests for refunds must be submitted in writing to the District office and can be mailed, faxed, hand-delivered, or sent by e-mail. Fee payers who feel they have been unfairly denied a refund may request that the matter be reviewed by the Board.

Exempt Wells – Permit Actions	Application Fee
Register Existing Well/ Change of Ownership	\$0
Drill New Exempt Well/ Well Modification	\$400

Nonexempt Wells – Permit Actions	Application Fee
GP - Drill New Well (LPP) Limited Production Permit	\$400
GP - Drill New Test Well (includes one pump test)	\$400
GP - Conduct Pump Test	\$50
GP - Drill New Monitor Well	\$400
GP – Aquifer Tests	TBD upon completion of the test.
Individual Drilling Authorization – Drill New Well / Well Modification	\$650
Individual Production Permit – to produce from a well	\$500-\$5000
Transport Permit – to transport out of District	\$800
Production Volume Increase (Minor Amendment)	\$500
Production Volume Increase (Major Amendment)	\$750
Plug, Cap, Recomplete Abandoned Wells	\$125-\$250
Change of Ownership of Permitted Well	\$75
Special Fees	\$500-\$5000
Potential for Unreasonable Impact(s) Fee	TBD upon GM preliminary findings



FY 2024 DRAFT PROPOSED BUDGET

Budgeted Permitted Pumpage 3,734,826,001 Gallons

I. INCOME		FY 2023 Approved 7.14.2022	FY 2024 DRAFT Preliminary
A. Production Fees, and Water Use Fee:	2024 Draft Numbers		
	GALLONS		
Actual Authorized Pumpage Revenue (17¢ per 1,000 gallons)	2,333,389,796	\$447,281	\$396,676
Actual Authorized Pumpage Revenue (27¢ per 1,000 gallons)	298,926,117	\$0	\$80,710
Actual Authorized Pumpage Revenue (48¢ per 1,000 gallons)	330,777,808	\$158,485	\$158,773
Actual Authorized Agriculture Pumpage Revenue (\$1.00/acre-foot)	289,180,000	\$887	\$887
Total Actual Authorized Pumpage/Production Fees	3,252,273,721	\$606,653	\$637,047
Growth @3.5% based on Total Actual Pumpage (@ 17¢/1,000 gallons)	81,668,643	\$15,655	\$13,884
Growth @3.5% based on Total Actual Pumpage (@ 27¢/1,000 gallons)	10,462,414	\$5,547	\$2,825
Growth @3.5% based on Total Actual Pumpage (@ 48¢/1,000 gallons)	11,577,223	\$5,547	\$5,557
Pending Permit Increases (@ 17¢ per 1,000 gallons)	378,844,000	\$65,620	\$64,403
Total Projected Permitting Revenue less Agriculture	3,445,646,001	\$693,475	\$723,716
Total Budgeted Permitted Pumpage with Agriculture	3,734,826,001		
Water Use Fee - City of Austin Assessment		879,976	878,640
		\$1,573,451	\$1,602,355
Pending Permit Increases (@ 17¢ per 1,000 gallons) and Growth Factors		-\$86,822	-\$86,669
Water Transport Fees (\$0.31/1,000 gallons)	400,000,000 gallons	\$124,000	\$124,000
Total Production Fees, and Water Use Fee		\$1,610,630	\$1,639,686
B. Other Fees:			
Annual Permit Fees	\$75/permit	\$8,925	\$8,925
Shared Territory Monitoring (Special Provisions)		\$2,500	\$2,500
Administrative Fees - Permit Application and Development		\$9,800	\$9,800
Total Other Fees		\$21,225	\$21,225
C. Other Income:			
Interest Income	TexPool General	\$1,600	\$40,000
Total Other Income		\$1,600	\$40,000
TOTAL PROJECTED INCOME		\$1,633,455	\$1,700,911

II. EXPENDITURES					
A. Operational Expenses					
Electricity & Water		\$6,000			\$6,000
Telecommunications Services	Phone/Internet	\$16,000			\$16,000
Printing/Copying/Photo Processing		\$2,000			\$2,000
Postage/Freight /Shipping		\$2,000			\$2,000
Office Supplies/Canteen		\$6,000			\$6,000
Furniture		\$1,000	4,000		\$5,000
Computer Hardware/Supplies /AV Equipment	Non-Capital	\$6,000	4,000		\$10,000
Additional IT Hardware needs		\$0	15,000		\$15,000
Computer Software Maintenance/Upgrades/Acquisitions		\$6,000			\$6,000
Information Technology Monthly Maintenance		\$44,100	(14,100)		\$30,000
Board Meetings and Staff Meetings		\$4,500			\$4,500
Subscriptions / Publications		\$5,000			\$5,000
Dues and Memberships (Organizational/Staff Professional)		\$6,100			\$6,100
Sponsorships		\$3,750	1,250		\$5,000
Advertising and Public Notices		\$4,000			\$4,000
Accounting System Operation and Maintenance	QuickBooks/Jourmyx	\$6,000	1,500		\$7,500
Upgrades, and Repair and Maintenance:					
Fleet Maintenance / Repair		\$5,500			\$5,500
Office Complex Maintenance/Offices/Lawn/Alarm		\$11,000			\$11,000
Facilities General Repair and Maintenance		\$5,000	2,000		\$7,000
Leases:					
Postage Meter Lease		\$1,150			\$1,150
Copier Lease and Maintenance		\$8,500			\$8,500
Directors Conferences / Travel		\$2,500			\$2,500
Insurance (Auto, Liability, Property, E&O, Public Bonds)		\$7,047			\$7,047
Professional Development		\$20,000	5,000		\$25,000
Total Operational Expenses					
				\$179,147	\$197,797

B. Salaries and Wages					
Staff Salaries and Wages	\$830,465			(101,126)	\$729,339
Incentive-type Pay 2023, COLA 2024	\$22,400			(400)	\$22,000
Directors' Fees of Office	\$25,000	9000 Legislative Cap			\$25,000
Total Salaries and Wages	\$877,865				\$776,339
C. Employment Taxes and Benefits, and Group Insurance					
Employment Taxes and Benefits:					
Payroll Taxes	\$67,157	7.65%		(7,767)	\$59,390
Texas Workforce Commission Unemployment Taxes	\$2,358	0.10%			\$2,358
Workers Compensation Insurance	\$3,812	TML		(1,511)	\$2,301
Employee Pension Plan Contribution	\$55,000	7.50%		(6,500)	\$48,500
Total Employment Taxes and Benefits	\$128,327			(15,778)	\$112,549
Group Insurance:					
Group Health Insurance (Employee only)	\$105,700	United and SISlink		(10,700)	\$95,000
Group Health Insurance (Dependent Coverage)	\$11,525	25%		(3,525)	\$8,000
Dental Insurance (Employee only)	\$6,230	SunLife		(830)	\$5,400
Life Insurance (Employee only)	\$10,205	SunLife		(955)	\$9,250
Vision Insurance (Employee only)	\$1,000	SunLife			\$1,000
Estimated Healthcare Cost Increase	\$16,000				\$16,000
Total Group Insurance	\$150,660			(16,010)	\$134,650
Total Employment Taxes and Benefits, and Group Insurance	278,987				247,199
D. Professional Services					
Auditor (Annual)	13,650	Montemayor		1,300	14,950
Retirement Plan (Third Party Administration)	35,200	The Standard			35,200
Database	50,000			(14,000)	36,000
Legal - General Services, and Special Services	85,000				85,000
Legislative Support	36,000	Sledgelaw		(24,000)	12,000
GMA-10 Planning Cycle	7,500				7,500
Shared Territory (Special Provisions)	2,500				2,500
Election	75,000	Travis, Hays, Caldwell		(60,000)	15,000
Total Professional Services	\$304,850			(96,700)	\$208,150

E. Team Expenditures					
Aquifer Science Team:					
Hydrogeologic Characterization	\$3,000				\$3,000
Water Chemistry Studies	\$4,000				\$4,000
Monitor Well, Equipment and Supplies	\$8,000				\$8,000
Total Aquifer Science Team	\$15,000				\$15,000
Communications Team:					
Communications and Outreach	\$2,750	250			\$3,000
Website Restructure	\$0	10,000			\$10,000
Programs/Events	\$5,800				\$5,800
Scholarship Programs/Awards (General Support)	\$7,500				\$7,500
Equipment and Supplies	\$1,000	3,000			\$4,000
Total Communications Team	\$17,050				\$30,300
Regulatory Compliance Team:					
Projects and Services	\$5,000				\$5,000
Equipment and Supplies	\$2,500				\$2,500
Total Regulatory Compliance Team	\$7,500				\$7,500
General Management and Administrative Team:					
Non-Contracted Support	\$5,000				\$5,000
Additional Administrative Expenses	\$0	20,000			\$20,000
Total General Management and Administrative Team	\$5,000				\$25,000
Contracted Support - All Teams:					
Aquifer Science	\$14,750	12,000			\$26,750
Regulatory Compliance	\$3,000				\$3,000
General Management	\$20,000				\$20,000
Policy and Project Management	\$0	65,000			\$65,000
Communications and Outreach	\$3,000	3,000			\$6,000
Total Contracted Support - All Teams	\$40,750				\$120,750
Total Team Expenditures	\$85,300				\$198,550

F. Project Expenses				
F-1 Sustainability Studies:		\$12,000	(12,000)	\$0
Total Sustainability Studies		\$12,000		\$0
F-2 HCP ILA Commitments:				
Abandoned Well Program		\$3,000	(3,000)	\$0
Antioch Repair and Maintenance.		\$2,500		\$2,500
Total HCP ILA Commitments Expense		\$5,500		\$2,500
Total Projects Expense		\$17,500		\$2,500
G. CAPITAL EXPENSE				
District Vehicle		\$0	40,000	\$40,000
Total Capital Expense				\$40,000
TOTAL PROJECTED EXPENSES		\$1,743,649	(73,114)	\$1,670,535
III. NON-CASH DISBURSEMENTS				
Depreciation Expense		\$50,000		\$50,000
Accrued Benefits Payable (Earned Vacation and Nonexempt Comp)		\$50,000		\$50,000
Total Non-Cash Disbursements		\$100,000		\$100,000
IV. PROJECTED POSITION				
Total District Expenditures		\$1,743,649	(73,114)	\$1,670,535
Total District Revenue		\$1,633,455	67,456	\$1,700,911
Current Net Gain / (Loss)		(\$110,194)		\$30,376

V. TRANSFERS					
Transfer In (from Aquifer Protection Reserve - TexPool General)		\$3,000			\$65,500
Transfer Out (from General Fund to Contingency)		\$0			(\$135,000)
Transfer In (from General Fund to balance the budget)		\$107,200			\$0
Transfer In Intera for Database (from TexPool General)		\$0			\$39,875
Total Transfers		\$110,200			(\$29,625)
Adjusted Net Gain (Loss)		\$6			\$751
Contingency Fund		\$505,329		122,162	\$627,491

Item 5

Public Hearing

- b. Public Hearing on Amendments to the District's Management Plan approved on October 13, 2022.**

plan adopted by
Board Resolution
10-13-22

Table 2-2: Summary of DFCs and MAGs

GMA	Aquifer	DFC Summary	GAM Run 16-033 MAG	DFC Adoption Date
GMA 10	Northern Subdivision's Fresh Edwards (Balcones Fault Zone) Aquifer	Springflow of Barton Springs during average recharge conditions shall be no less than 49.7 cfs averaged over an 84-month (7-year) period	11,557 acre-feet ¹ (16 cfs)	6/26/17
GMA 10	Northern Subdivision's Fresh Edwards (Balcones Fault Zone) Aquifer	Springflow of Barton Springs during extreme drought conditions, including those as severe as a recurrence of the 1950s drought of record, shall be no less than 6.5 cfs average on a monthly basis	3,765 acre-feet ² (5.2 cfs)	6/26/17
GMA 10	Saline Edwards Aquifer	No more than 75 feet of regional average potentiometric surface drawdown due to pumping when compared to pre-development conditions.	3,799 acre-feet ³	6/26/17
GMA 10	Trinity Aquifer, from preliminary Explanatory Report	Average regional well drawdown not exceeding 25 feet during average recharge conditions (including exempt and non-exempt use); within Uvalde County: no (zero) regional well drawdown (TWDB, 2015).	3,854 acre-feet, Hays Co.; 341 acre-feet, Travis Co.	6/26/17

Prior to the GAM Run 16-033 MAG report determination by the TWDB for extreme drought conditions in the freshwater Edwards, the District relied on a modeling and water balance approach described in a study of the sustainable yield of the Barton Springs Segment of the Edwards Aquifer completed in 2004, and accepted by TWDB (Smith and Hunt, 2004). The results of that study and other numerical modeling efforts support an approximate one-to-one relationship between springflow and pumping under low-flow conditions (Hunt et al., 2011). These studies have informed the determination of the drought MAG. The lowest measured daily value of springflow is 9.6 cfs during the drought of record (DOR); the lowest monthly value is 11 cfs. Withdrawals of 10 cfs would produce a springflow of 1 cfs, and so forth. Any withdrawals more than 11 cfs would further increase impacts to wells as the aquifer is de-watered, and would increase the duration of no-flow conditions at Barton Springs. These levels of withdrawals have been determined by the Board to lead to unsustainable conditions.

This Plan has been prepared to be consistent with the approved measures in the District's HCP pursuant

¹ GAM Run 16-033 MAG. R. Bradley and R. Boghici, Texas Water Development Board, Groundwater Division, 2018

² Hunt et al. 2011

³ Bradley, 2011.

Table 2-2: Summary of DFCs and MAGs

GMA	Aquifer	DFC Summary	GAM Run 21-015 MAG	DFC Adoption Date
GMA 10	Northern Subdivision's Fresh Edwards (Balcones Fault Zone) Aquifer	Springflow of Barton Springs during average recharge conditions shall be no less than 49.7 cfs averaged over an 84-month (7-year) period	11,528 ac-ft/yr (15.92 cfs)	10/26/21
GMA 10	Northern Subdivision's Fresh Edwards (Balcones Fault Zone) Aquifer	Springflow of Barton Springs during extreme drought conditions, including those as severe as a recurrence of the 1950s drought of record, shall be no less than 6.5 cfs average on a monthly basis	3,756 ac-ft/yr (5.19 cfs)	10/26/21
GMA 10	Saline Edwards Aquifer	No more than 75 feet of regional average potentiometric surface drawdown due to pumping when compared to pre-development conditions.	3,782 acre-feet	10/26/21
GMA 10	Trinity Aquifer, from preliminary Explanatory Report	Average regional well drawdown not exceeding 25 feet during average recharge conditions (including exempt and non-exempt use); within Uvalde County: no (zero) regional well drawdown (TWDB, 2015).	3,928 acre-feet, Hays Co.; 463 acre-feet, Travis Co.	10/26/21

Prior to the GAM Run 21-015 MAG report determination by the TWDB for extreme drought conditions in the freshwater Edwards, the District relied on a modeling and water balance approach described in a study of the sustainable yield of the Barton Springs Segment of the Edwards Aquifer completed in 2004, and accepted by TWDB (Smith and Hunt, 2004). The results of that study and other numerical modeling efforts support an approximate one-to-one relationship between springflow and pumping under low-flow conditions (Hunt et al., 2011). These studies have informed the determination of the drought MAG. The lowest measured daily value of springflow is 9.6 cfs during the drought of record (DOR); the lowest monthly value is 11 cfs. Withdrawals of 10 cfs would produce a springflow of 1 cfs, and so forth. Any withdrawals more than 11 cfs would further increase impacts to wells as the aquifer is de-watered, and would increase the duration of no-flow conditions at Barton Springs. These levels of withdrawals have been determined by the Board to lead to unsustainable conditions.

This Plan has been prepared to be consistent with the approved measures in the District's HCP pursuant

Item 6

Board Discussions and Possible Action

- a. Discussion and possible action related to the approval of the FY 2024 Fee Schedule by Resolution #08102023-01.**

STATE OF TEXAS

§
§
§
§

RESOLUTION # 08102023-01

COUNTIES OF TRAVIS, HAYS
AND CALDWELL

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
BARTON SPRINGS/EDWARDS AQUIFER CONSERVATION DISTRICT
THAT ADOPTS THE FISCAL YEAR 2024 FEE SCHEDULE**

WHEREAS, the Barton Springs/Edwards Aquifer Conservation District (the “District”) has the authority under Chapter 36, Texas Water Code and District Rule 3-1.16 to establish reasonable fees; and

WHEREAS, the Board of Directors of the District is responsible for establishing reasonable fees to manage and operate the District and support the District’s groundwater management programs; and

WHEREAS, fees must be established that, when combined with the City of Austin water use fee assessment, will provide adequate revenues to fund continuing operations and planned programs, retire debt, maintain adequate contingencies, and to help offset current and future project costs by building upon current reserves; and

WHEREAS, the adoption of this Resolution meets the requirements of District Rules and Bylaws and State law for the adoption of the District’s Annual Fee Schedule and Fee Schedule amendments; and

WHEREAS, the Board of Directors of the District desires to address its mandate to conserve, preserve, protect, and enhance the Barton Springs segment of the Edwards Aquifer by adequately funding District programs for scientific research on water quality and quantity, recharge enhancement, public education and information, aquifer protection, to prevent waste of groundwater, protect the rights of owners of interest in groundwater, and other essential activities;

NOW, THEREFORE, WE, THE BOARD OF DIRECTORS OF THE BARTON SPRINGS/EDWARDS AQUIFER CONSERVATION DISTRICT, DO HEREBY ADOPT THE Proposed Fiscal Year 2024 Fee Schedule as allowed under its enabling legislation codified at Special District Local Laws Code, Chapter 8802; Chapter 36 of the Texas Water Code; and other State laws.

The motion passed with _____ ayes and _____ nays.

PASSED AND APPROVED on August 10, 2023 **TO BE EFFECTIVE** on September 1, 2023.

Blayne Stansberry, Board President

Christy Williams, Board Secretary

Item 6

Board Discussions and Possible Actions

b. Discussion and possible action related to the approval of the FY 2024 Proposed Budget.

Item 6

Board Discussions and Possible Actions

c. Discussion and possible action on one combination nonexempt well drilling and Historical Trinity Production Permit application for the commercial use of up to 789,000 gallons of water per year filed by Jarica Investments, LLC for one well in the middle Trinity Aquifer to be located at 350 Lonesome Trail in Driftwood, TX 78619 including consideration by the Board of Directors of special conditions or delaying the effective date for an application submitted and/or considered during drought.

Application Summary and Staff Recommendations
08/10/2023

DESCRIPTION OF APPLICATION

Applicant: Jarica Investments, LLC

Type of Application: Combination Drilling and Production permit for a new well in the Middle Trinity Management Zone

Request: Applicant requests to drill one (1) well in the Middle Trinity Aquifer for the purpose of supporting the needs of a tiny rental home development, which may include domestic use and/or irrigation use. The well will withdraw up to 788,400 gallons per year.

REASON FOR REQUEST

Jarica Investments, LLC filed (1) combination well drilling authorization and production permit application on January 23, 2023 with the District for a new nonexempt Middle Trinity well. The proposed well is being drilled with the purpose of supporting a planned tiny rental home development, which may domestic use and/or irrigation use.

WELL/RECEIVING AREA LOCATION

The proposed well is located in Hays County on a 3.944 acre tract off Old Lonesome Trail (30.06718°, -97.02283°). Attachment A shows the location of the proposed new well. The produced groundwater is proposed to be used primarily for a future 12 tiny rental home development with some outdoor/irrigation use.

WELL DESIGN

The well is will be completed in the Lower Glen Rose formation of the Middle Trinity aquifer. The total well depth of this Middle Trinity well will be approximately 650-750 ft below ground surface and completed so that water is only produced from the Middle Trinity Formation (Attachment B).

APPLICATION REVIEW

- Staff has reviewed the application and has determined that the application has satisfied all the requirements pursuant to the application checklist requirements in District Rule 3-1.4.(A) and that the required documentation and payment of fees have been satisfied.
- Staff has reviewed the application and has determined that the application has satisfied all the requirements pursuant to District Rule 3-1.4.(E).
- Staff has determined that the applicant has sufficiently addressed the criteria and considerations for Board action in accordance with District Rule 3-1.6(A).

STAFF RECOMMENDATIONS - 08/10/2023

Staff recommends **approval** of the above-referenced combination well drilling and production permit application without delaying the effective date.

**Appendix A
Well Location Map**

Jarica Investments, LLC

Well Location

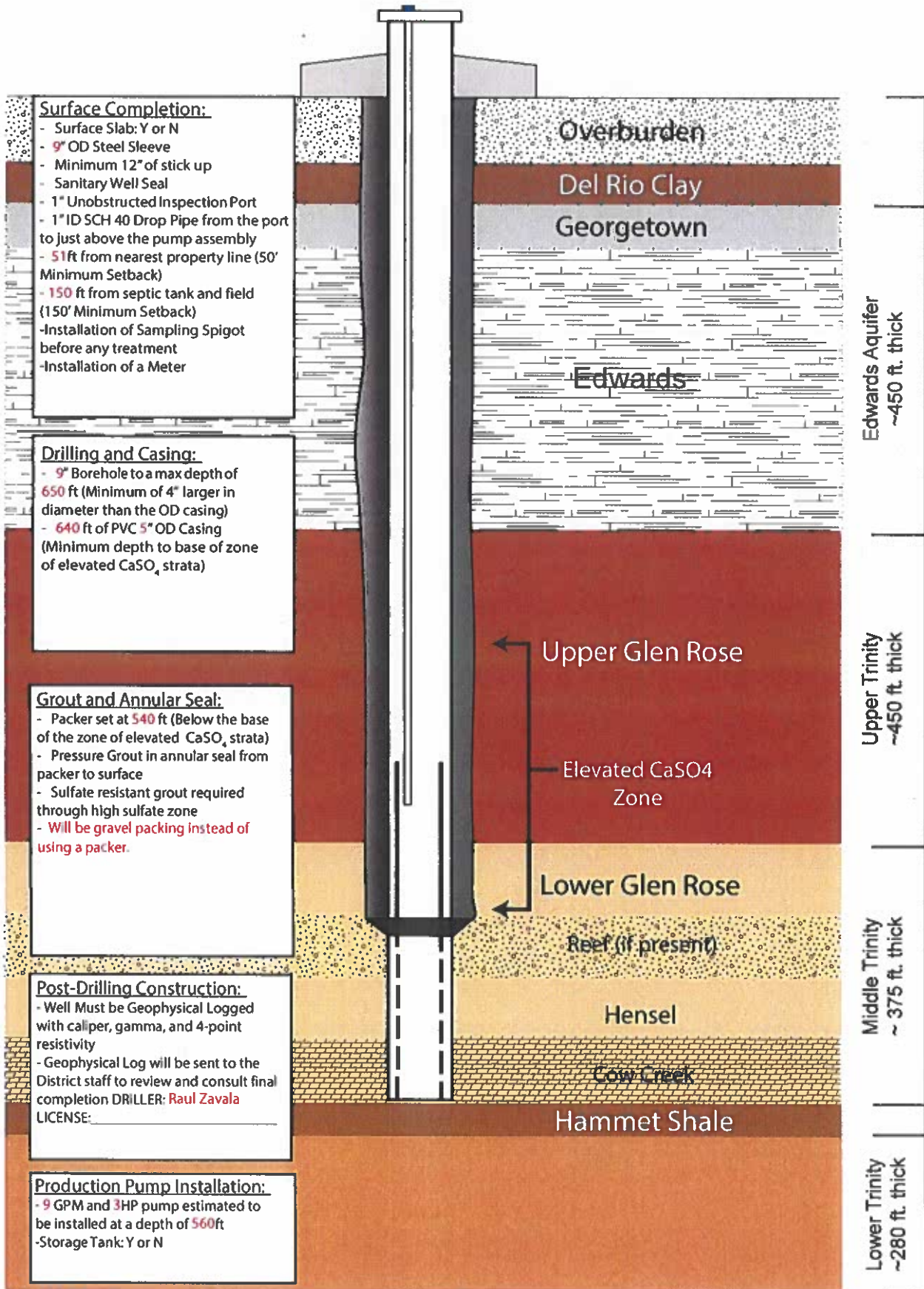
Legend

- Property Boundary
- Proposed Well Location



Appendix B
Well Schematic

Middle Trinity - Lower Glen Rose Aquifer Well Schematic - IPP



Item 6

Board Discussions and Possible Actions

d. Discussion and possible action on declaring Stage IV Exceptional Drought.

Item 6

Board Discussions and Possible Actions

e. Discussion and possible action on the reclassification of Class A permittees.

Item 6

Board Discussions and Possible Actions

f. Discussion and possible action on an order of curtailment.

Item 6

Board Discussions and Possible Actions

- g. Discussion and possible action on the draft preliminary changes to the District's Rules and Bylaws.**

Item 6

Board Discussions and Possible Actions

h. Discussion and possible action related to the performance and compliance of District permittees with their User Drought Contingency Plan curtailments.

Item 6

Board Discussions and Possible Actions

- i. Discussion and possible action on amendments to the District's Management Plan.**

Item 6

Board Discussions and Possible Actions

- j. Discussion and possible action in connection with a separation agreement with Brian Smith.**

Item 7

Director's Reports

Directors' Reports.

Directors may report on their involvement in activities and dialogue that are of likely interest to the Board, in one or more of the following topical areas:

- **Meetings and conferences attended or that will be attended;**
- **Committee formation and updates;**
- **Conversations with public officials, permittees, stakeholders, and other constituents;**
- **Commendations; and**
- **Issues or problems of concern.**

Item 8

Adjournment